



On approval of the Standard Rules for the activities of educational organizations of the respective types

Unofficial translation

Order of the Minister of Education and Science of the Republic of Kazakhstan of October 30, 2018 No. 595. Registered with the Ministry of Justice of the Republic of Kazakhstan on October 31, 2018 No. 17657.

In accordance with subparagraph 11-1) of Article 5 of the Law of the Republic of Kazakhstan dated July 27, 2007 "On Education" **I hereby ORDER:**

1. To approve the attached:

- 1) Standard Rules for the activities of pre-school organizations in accordance with Annex 1 to this order;
- 2) Standard Rules for the activities of secondary education organizations (primary, basic secondary and general secondary) in accordance with Annex 2 to this order;
- 3) Standard Rules for the activities of educational organizations implementing educational programs of technical and vocational education in accordance with Annex 3 to this order;
- 4) Standard Rules for the activities of educational organizations implementing educational programs of post-secondary education in accordance with Annex 4 to this order;
- 5) Standard Rules for the activities of educational organizations implementing educational programs of higher and (or) postgraduate education in accordance with Annex 5 to this order;
- 6) Standard Rules for the activities of specialized educational organizations in accordance with Annex 6 to this order;
- 7) Standard Rules for the activities of special educational organizations in accordance with Annex 7 to this order;
- 8) Standard Rules for the activities of educational organizations for orphans and children left without parental care in accordance with Annex 8 to this order;
- 9) Standard Rules for the activities of organizations of additional education for children in accordance with Annex 9 to this order;
- 10) Standard Rules for the activities of organizations of additional education for adults in accordance with Annex 10 to this order.

2. The Department of Preschool and Secondary Education of the Ministry of Education and Science of the Republic of Kazakhstan in accordance with the procedure established by the Legislation of the Republic of Kazakhstan shall provide:

- 1) state registration of this order with the Ministry of Justice of the Republic of Kazakhstan;

2) within ten calendar days from the date of state registration of this order, sending its copy in paper and electronic form in Kazakh and Russian languages to the Republican State Enterprise on the Right of Economic Management "Republican Center for Legal Information" for official publication and inclusion into the Reference Control Standard Bank of Regulatory Legal Acts of the Republic of Kazakhstan;

3) placement of this order on the Internet resource of the Ministry of Education and Science of the Republic of Kazakhstan after its official publication;

4) within ten working days after the state registration of this order, submission of the information on implementation of measures provided for in subparagraphs 1), 2) and 3) of this paragraph to the Legal Department of the Ministry of Education and Science of the Republic of Kazakhstan.

3. Control over execution of this order shall be entrusted to the Vice-Minister of Education and Science of the Republic of Kazakhstan, E. Sukhanberdiyeva.

4. This order shall enter into force upon the expiry of ten calendar days after the day of its first official publication.

*Minister of Education and Science
of the Republic of Kazakhstan*

Y. Sagadiyev

Annex 1
to Order № 595 of the Minister of
Education and Science of the
Republic of Kazakhstan
of October 30, 2018,

Standard Rules for the activities of preschool organizations

Footnote. Standard rules as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

Chapter 1. General provisions

1. Standard rules for activities of preschool organizations (hereinafter referred to as the Rules) are developed in accordance with the Law of the Republic of Kazakhstan dated July 27, 2007 "On Education" (hereinafter referred to as the Law "On Education") and determine the procedure for the activities of preschool organizations, regardless of types, forms of ownership and departmental subordination.

2. The tasks of preschool organizations are:

1) protection of life and health of preschool pupils;

2) creation of optimal conditions that ensure the physical, intellectual and personal development of pupils, including for pupils with special educational needs and individual capabilities;

- 3) provision of high-quality pre-school training;
- 4) interaction with the family to ensure the healthy development of the pupil;
- 5) provision of advisory and methodological assistance to parents on the issues of education, training, development of pupils and health protection.

3. The main structural unit of a preschool organization is a group. Groups are arranged according to the same or different age principle.

The filling of groups of a preschool organization is carried out in accordance with the order of the Minister of Health of the Republic of Kazakhstan dated August 17, 2017 No. 615 "On approval of the Sanitary rules "Sanitary and epidemiological requirements for preschool organizations and children's homes" (registered in the Register of state registration of regulatory legal acts under No. 15893) (hereinafter referred to as the Sanitary rules).

4. In preschool educational organizations, the educating and training of pupils with special educational needs is provided, taking into account the interests of parents (legal representatives):

- 1) in age groups (no more than three pupils) according to the standard curriculum of preschool education and training, including the shortened or individual ones;

- 2) and (or) in special groups according to the types of abnormalities under special education and training programs.

If there are pupils with special educational needs in the group, the group is arranged on the basis of reducing the total number of pupils by three for each such pupil.

5. Preschool organizations differ in the length of stay of pupils and operate in the following mode:

- 1) full stay;
- 2) incomplete stay;
- 3) round-the-clock stay.

6. Preschool organizations in their activities are guided by the Constitution of the Republic of Kazakhstan, the laws of the Republic of Kazakhstan, these Rules, the charter of a preschool organization and other regulatory legal acts of the Republic of Kazakhstan regulating the field of preschool education and training.

7. Preschool organizations ensure the implementation of the state educational order, the volume of services funded by the state for education, training, correction of developmental disorders and social adaptation, development and medical supervision, as well as supervision, care and health improvement of pupils, including for implementation of inclusive education for pupils in the age from one year old to admission to grade 1.

8. The admission of pupils to preschool organizations is carried out in accordance with the subordinate regulatory legal acts that determine the procedure for provision of public services in accordance with subparagraph 1 of Article 10 of the Law of the Republic of Kazakhstan " On public services".

9. A preschool organization organizes its activities in the following periods:

1) from September 1 to May 31 – an academic year (the period of mastering the content of the program, approved by the order of the Acting Minister of Education and Science of the Republic of Kazakhstan dated August 12, 2016 No. 499 "On approval of the Standard curriculum of preschool education and training" (registered in the Register of state registration of regulatory legal acts under No. 14235) (hereinafter referred to as the Standard curriculum);

2) from June 1 to August 31 - summer recreation period;

3) graduation of pupils from a preschool organization who have reached school age is carried out before August 1 annually;

4) transfer of pupils from one age group to another is carried out from 1 to 31 August of the current year, taking into account the pupil's reaching full years on September 1 of the current year.

In preschool classes, the educational process is carried out from September 1 of the current year to May 25 of the next year. Holidays are set during the academic year.

10. A pupil retains a place in a preschool organization in the following cases:

1) illness, treatment, health improvement, correction and rehabilitation of a pupil in health care organizations, educational and other organizations (when providing a certificate according to indications, conclusion);

2) upon submission of a written application from one of the parents or legal representative of the pupil for vacation or rehabilitation of the pupil for a period of up to two months a year;

3) for the period of the imposed state of emergency (emergency situations of a social, natural, man-made nature) in a settlement.

11. Expulsion of pupils from preschool organizations is made in the following cases:

1) violation of the requirements of the agreement between a preschool organization and the parent or other legal representative of the pupil;

2) the pupil's absence for more than one month without good reason and notice of the administration;

3) presence of medical contraindications that prevent his stay on the basis of a certificate from a medical consultation commission.

12. Amount of monthly payment collected from parents or legal representatives:

1) in state preschool organizations created in the organizational and legal form of communal state enterprises and private preschool organizations with a placed state educational order, it is 100 per cent of the cost of food, regardless of the age of the pupil; by the decision of the local executive body, expenses for pupils for food can be compensated fully or partially from the local budget;

2) in sanatorium kindergartens, preschool organizations for pupils with special educational needs, the maintenance of pupils is provided free of charge;

3) in private preschool organizations, it is established by the founder of the preschool organization, with the exception of those in which the state educational order is placed.

13. Preschool organizations, regardless of types, departmental subordination, including newly created ones, as well as the heads of the state preschool organization and teachers are certified in the manner prescribed by the legislation of the Republic of Kazakhstan.

Chapter 2. Procedure for activities of preschool organizations

14. Preschool organizations develop their charter on the basis of Article 41 of the Law "On Education" and these Rules.

15. Preschool organizations provide:

1) performance of functions determined by its charter;

2) implementation in full of the State compulsory standard for preschool education and training, approved by the order of the Minister of Education and Science of the Republic of Kazakhstan dated October 31, 2018 No. 604 (Registered in the Register of state registration of regulatory legal acts of the Republic of Kazakhstan on November 1, 2018 under No. 17669) (hereinafter – the SES), Standard education plan for preschool education and training (hereinafter referred to as the Standard plan), approved by the order of the Minister of Education and Science of the Republic of Kazakhstan dated December 20, 2012 No. 557 (registered in the Register of state registration of regulatory legal acts under No. 8275) and the Standard curriculum;

3) the conformity of the applied forms, methods and means of the educational process to the age, psychophysiological characteristics, abilities, interests and needs of the pupils;

4) pupils with current medical supervision, immunization and organization of preventive examinations in conjunction with territorial medical organizations of primary health care, which are carried out by medical workers who are part of the staff of the preschool organization;

5) drawing up a ten-day menu, which is approved by the head of the preschool organization;

6) a balanced nutrition of pupils is carried out taking into account the age characteristics, mode of operation, its frequency is determined in accordance with regulatory legal acts in the field of sanitary and epidemiological well-being of the population of the Republic of Kazakhstan and the charter;

7) formation of a food culture among pupils, including through the promotion of a balanced healthy diet and consumption of natural and fresh products;

8) an automated information exchange and data updating with the information system of the authorized body in the field of education;

9) approval of the regulation of information interaction with the information system of the authorized body in the field of education.

16. In the state preschool organizations, the staffing is established in accordance with the Standard staffs of employees of preschool education and training organizations, approved by

the Government of the Republic of Kazakhstan dated January 30, 2008 No. 77 "On approval of the Standard staffing of employees of state educational organizations and the list of positions of teachers and persons equated to them".

The staffing table and job evaluation of teachers are posted on the official websites of preschool organizations.

17. Persons who have pedagogical or other professional education in the relevant profile and who carry out professional activities of a teacher in educating and training of pupils, methodological support or organization of educational activities are allowed to engage in teaching activities.

18. Teachers of preschool organizations, when carrying out professional activities, independently choose the methods and forms of organizing the educational process, subject to the requirements of the State educational standard.

19. Teachers of preschool organizations undergo medical examinations annually in accordance with the order of the acting Minister of National Economy of the Republic of Kazakhstan dated February 24, 2015 No. 128 "On approval of the Rules for compulsory medical examinations" (registered in the Register of state registration of regulatory legal acts under No. 10634).

20. Preschool organizations provide additional paid educational, recreational services on weekdays and weekends for pupils not covered and covered by this preschool organization. The funds received from paid services are used to pay salaries to specialists, purchase tools, and create an appropriate developmental environment.

21. Counseling centers are created in preschool organizations for social and pedagogical support of families and children, for parents whose children are not covered by preschool education and training.

22. Management of preschool organizations is based on the principles of one-man and collegial management. The forms of collegial management are pedagogical, methodological councils, and board of trustees.

23. The head carries out a direct management of the preschool organization.

24. The relationship between a preschool organization and legal representatives is governed by an agreement that is concluded when a child is enrolled in a preschool organization.

25. The participants in the educational process are pupils, legal representatives of pupils, teachers.

An educational process in a preschool organization is carried out in accordance with the Standard plans and the Standard curriculum, developed on the basis of the State educational standard, and is also determined by the charter of the preschool organization.

26. The relationship between a pupil, parents and employees of a preschool organization is built on the basis of cooperation, mutual respect of the participants in the educational

process and taking into account the provision of freedom to a pupil for development in accordance with individual characteristics.

Appendix 2 to the order of the
Minister of Education and Science of the
Republic of Kazakhstan
dated October 30, 2018 No. 595

Standard rules for activities of secondary education organizations (primary, basic secondary and general secondary)

Footnote. Standard rules as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

Chapter 1. General provisions

1. These Standard rules for activities of secondary education organizations (primary, basic secondary and general secondary) (hereinafter - the Rules) are developed in accordance with the Law of the Republic of Kazakhstan dated July 27, 2007 "On Education" (hereinafter - the Law "On Education") and determine the procedure for activities of organizations implementing general educational curricula of primary, basic secondary and general secondary education, regardless of their forms of ownership and departmental subordination (hereinafter - educational organizations), with the exception of the autonomous organization of education "Nazarbayev Intellectual Schools".

2. Educational organizations in their activities are guided by the Constitution of the Republic of Kazakhstan, the laws of the Republic of Kazakhstan, these Rules and the charter of an educational organization.

3. The tasks of educational organizations are:

1) creation of conditions for development of functional literacy of students through the development of standard curricula aimed at formation and development of a competent personality;

2) ensuring that students receive the basics of science, provided for by the relevant state compulsory education standard (hereinafter - SES), developed in accordance with subparagraph 5-2) of Article 5 of the Law "On Education";

3) development of creative, spiritual and physical capabilities of a person, formation of solid foundations of morality and a healthy lifestyle;

4) education of citizenship and patriotism, love for their Motherland - the Republic of Kazakhstan, respect for state symbols and the Kazakh language, respect for folk traditions, intolerance to any anti-constitutional and anti-social manifestations;

5) education of a person with an active civic position, formation of needs to participate in socio-political, economic and cultural life of the republic, a conscious attitude of the individual to his rights and responsibilities;

6) introduction to the achievements of domestic and world culture, study of the history, customs and traditions of the Kazakh people and other nationalities living in the Republic of Kazakhstan.

4. Educational organizations carry out their activities on the basis of a license issued in accordance with subparagraph 8) of Article 5 of the Law "On Education".

5. Depending on the content of curricula, taking into account the needs and capabilities of the individual, creating conditions for the availability of education at all levels, the training is carried out in the form of full-time, evening, extramural, external studies and distance learning for persons (children) with special educational needs.

6. Educational institutions provide for the training of students with special educational needs, taking into account the interests of parents (legal representatives):

1) in a general class (no more than two children) according to a standard curriculum, including a shortened or individual curriculum;

2) and (or) in special classes by the types of developmental disorders according to special educational plans and curricula.

7. Transfer of students with special educational needs from general education to a special educational organization is carried out with the consent of the parents (legal representatives) on the basis of the conclusion and recommendations of the psychological, medical and pedagogical consultation.

8. For citizens who, according to the conclusion of the Medical Advisory Commission (MAC) for health reasons, do not attend educational institutions for a long time, individual free education is arranged at home or in organizations providing inpatient care in accordance with the relevant standard plans, as well as rehabilitation treatment and medical rehabilitation.

When schooled at home, children with special educational needs, depending on their psychophysical capabilities, are trained according to general education, shortened or special programs.

9. The admission of children to an educational organization is established in accordance with the Standard rules for admission to training in an educational organization that implements curricula of primary, basic secondary, general secondary education, approved by subparagraph 11) of Article 5 of the Law "On Education".

10. Transfer from one organization of secondary education to another, implementing educational programs of primary, basic secondary, secondary education is carried out by the order of the head of the educational organization on the basis of supporting documents.

A person leaving the educational organization provides a coupon of arrival to another educational organization, which indicates his last name, first name, patronymic (if any), date of birth, grade of study, school with an address, after which he will be issued an absentee

coupon with an indication of his last name, name, patronymic (if any), date of birth, grade of study, school with address and his personal file.

An absentee coupon is issued for presentation to the educational organization for arrival of the student and delivery of the personal file.

11. Students who previously studied in foreign schools, upon arrival in the Republic of Kazakhstan, continue their education in schools of the Republic of Kazakhstan. School administrations, together with local education departments, create a Commission to determine the level of their knowledge, based on the results of which a decision is made on the admission of a student to the appropriate grade of a Kazakhstani school.

12. In educational institutions, the relationship between a student and legal representatives is regulated by an agreement that defines the rights and obligations of the parties, the terms of training, the amount of tuition fees in private educational institutions.

13. The expulsion from educational organizations of children under the age of sixteen is allowed in exceptional cases by the decision of the governing body of the educational organization for committing illegal actions, gross and repeated violation of the charter of the educational organization.

The decision to exclude orphans and children left without parental care is taken with the consent of the guardianship and guardianship authorities.

The general secondary education of minor children excluded from educational organizations continues by the decision of the local executive body.

14. The educational process is carried out from September 1 of the current year to May 25 of the next year. Holidays are set during the academic year.

15. Labor relations between the employee and the educational organization are regulated by the labor legislation of the Republic of Kazakhstan.

Chapter 2. Order of activity of educational organizations

16. **The** subjects of the educational process are students, teachers, and legal representatives of students.

17. Educational documents of the state standard are issued to students who have passed the final attestation, by educational organizations licensed to engage in educational activities according to standard curricula of basic secondary, general secondary education.

18. Teachers in educational institutions implementing general educational curricula of secondary education include persons who have pedagogical or other vocational education in the relevant profile and who carry out the professional activities of a teacher in teaching and educating students and (or) pupils, methodological support or organization of educational activities, and also persons who have undergone pedagogical retraining in accordance with paragraph 1 of Article 10 of the Law of the Republic of Kazakhstan "On the status of a teacher".

19. Duration of the working time of employees of educational organizations is established in accordance with the labor legislation of the Republic of Kazakhstan.

20. Teachers of educational organizations undergo an annual medical examination in accordance with the order of the acting Minister of National Economy of the Republic of Kazakhstan dated February 24, 2015 No. 128 "On approval of the Rules for mandatory medical examinations" (registered in the Register of state registration of regulatory legal acts under No. 10634).

21. Educational organizations carry out the educational process in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated November 8, 2012 No. 500 "On approval of standard curricula of primary, basic secondary, general secondary education of the Republic of Kazakhstan" (registered in the Register of state registration of regulatory legal acts under No. 8170), by the order of the Minister of Education and Science of the Republic of Kazakhstan dated April 3, 2013 No. 115 "On approval of standard curricula in general education subjects, elective courses and electives for educational organizations" (registered in the Register of state registration of regulatory legal acts under No. 8424).

Educational organizations, regardless of the type and form of ownership, independently choose standard curricula, including those with a reduced teaching load, according to which the educational process is carried out.

22. Standard curricula of primary education are aimed at forming the personality of the child, developing his individual abilities, positive motivation and skills in educational activities: strong reading, writing, calculation, communication skills, creative self-realization, culture of behavior for subsequent mastering of educational programs of the basic school.

23. Standard curricula of basic secondary education are aimed at mastering by students the basics of the system of sciences, the formation of a high culture of interpersonal and interethnic communication, personal self-determination and professional orientation.

A standard curriculum includes pre-profile training for students.

24. Standard curricula for general secondary education are developed on the basis of differentiation, integration and professional orientation of the content of education with the introduction of specialized training.

25. The training and educating process in educational organizations is carried out in accordance with standard curricula and working education plans.

Organizations of secondary education ensure the compliance of working education plans with standard curricula and SES.

26. Educational organizations implement standard curricula for additional education.

27. The educational process in educational organizations is built on the basis of a standard plan, regulated by the annual calendar educational work schedule and class schedule.

28. All educational organizations, regardless of the form of ownership, ensure the knowledge of the Kazakh language as the state language, as well as the study of Russian and

one of the foreign languages in accordance with the State Educational Standard of the corresponding level of education.

29. Educational organizations spend hours of the invariant and variable components of the standard plan outside the school (cultural institutions, sports facilities, military facilities, research laboratories, industrial enterprises, outdoors).

30. The teaching load, the mode of study of students, pupils are determined by the provisions approved by educational organizations, prepared on the basis of the State Educational Standard, sanitary rules, standard plans and recommendations of health and education authorities in the field of education.

31. In educational institutions, medical support for children and adolescents is organized in accordance with the order of the Minister of Health of the Republic of Kazakhstan dated August 16, 2017 No. 611 "On approval of the Sanitary rules "Sanitary and epidemiological requirements for educational objects" (registered in the Register of state registration of regulatory legal acts under No. 15681).

32. The class schedule in the educational organization is approved by its head or a person replacing him.

33. The class schedule indicates the daily number, duration and sequence of training sessions.

The class schedule in educational institutions provides for a break of sufficient duration for meals and active recreation of students and pupils.

34. In order to control the mastering of standard curricula of primary, basic secondary and general secondary education by students, educational organizations carry out current monitoring of progress and final certification of students in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated March 18, 2008 No. 125 "On Approval of the Standard rules for the current monitoring of the progress of intermediate and final certification of students" (registered in the Register of state registration of regulatory legal acts under No. 5191)

35. Educational organizations are independent in determining the maximum teaching load per day, the choice of forms, means and methods of teaching, determined by their charters.

36. All educational organizations, regardless of their form of ownership, ensure the formation of a patriotic education, a tolerant attitude towards others, an anti-corruption culture, business communication skills, a food culture in students, including through the promotion of a balanced healthy diet and the consumption of natural and fresh products by providing the functioning of food facilities on the basis of a sanitary and epidemiological conclusion of an authorized body in the field of health or an agreement for providing students with food.

37. To create appropriate conditions in educational institutions that implement general education curricula of secondary education, it is necessary to have material assets (classrooms , equipment and furniture in accordance with equipment standards, equipped lockers for

individual use for the level of primary education; equipment with computer rooms, computers connected to the Internet, educational laboratories, gyms, medical centers, canteen), buildings (educational buildings): their own or belonging to them on the basis of the right of economic management, or operational management, or trust management, or lease of tangible assets with educational premises having an area, corresponding to the sanitary rules "Sanitary and epidemiological requirements for educational objects" approved by the order of the Minister of Health of the Republic of Kazakhstan dated August 16, 2017 No. 611 (registered in the Register of state registration of regulatory legal acts under No. 15681), as well as the presence of video surveillance in the premises and (or) in the adjacent territories of the organization of secondary education.

38. Educational organizations that implement general educational curricula of secondary education provide automated exchange of information and update data with the information system of the authorized body in the field of education, and update data in the national educational database.

39. The head of an educational organization is appointed and dismissed in accordance with subparagraph 3) of Article 44 of the Law "On Education".

40. The responsibility of the head of the educational organization is carried out in accordance with subparagraph 3) of Article 45 of the Law "On Education".

41. Collegial governing bodies are created in educational organizations. The forms of the collegial governing of the educational organization are pedagogical, guardianship, methodological councils and council on pedagogical ethics.

Annex 3
to Order № 595 of the Minister of
Education and Science of the
Republic of Kazakhstan
of October 30, 2018,

Standard Rules for the activities of educational organizations implementing educational

programs of technical and vocational education

Chapter 1. General Provisions

1. These Standard Rules for the activities of educational organizations implementing educational Programs of Technical and Vocational Education, (hereinafter referred to as the Rules) were developed in accordance with the Law of the Republic of Kazakhstan dated July 27, 2007 "On Education" (hereinafter - the Law "On Education") and determine the procedure activities of educational organizations implementing educational programs of technical and vocational education (hereinafter - the VET organization), regardless of the form of ownership and departmental subordination.

2. Technical and vocational education shall be acquired at schools, colleges and higher colleges on the basis of basic secondary and (or) general secondary education diplomas in accordance with Article 32 of the Law "On Education".

3. The objectives of the VET organizations shall be :

1) creation of the necessary conditions for obtaining quality education aimed at the formation, development and professional development of the individual based on national and universal values, achievements of science and practice;

2) provision of vocational orientation work with students;

3) development of training systems that ensure relationship between theoretical training, on-job training and the needs of the labor market, and helping everyone to maximize their personal potential in a society based on knowledge;

4) introduction and effective use of new learning technologies that facilitate the timely adaptation of vocational education to the changing needs of society and the labor market;

5) integration of educational programs for technical and vocational education and production.

4. The VET organizations shall conduct their activities in accordance with the Constitution of the Republic of Kazakhstan, the laws of the Republic of Kazakhstan, these Rules and the Charters of educational organizations developed on their basis.

5. The VET organizations shall be legal entities that implement one or more educational programs and provide education and upbringing of students.

Chapter 2. Standard operating procedures for educational organizations implementing educational programs of technical and vocational education

6. The VET organizations shall be independent in organizing the educational process, recruitment and placement of personnel, educational and methodical, financial and economic activities within the limits established by the Law "On Education", these Rules and the statutes of educational organizations implementing educational programs of VET.

7. The VET organizations, regardless of departmental subordination and forms of ownership, implementing VET educational programs, shall operate on the basis of the license issued in accordance with the current Law "On Education".

8. The basis for the educational process organization shall be planning and accounting of education-learning work carried out by the educational organization that implements educational programs of VET.

9. Planning of education-learning work shall ensure timely and quality implementation of curricula and programs in full.

Planning of education-learning work in educational organizations implementing programs of technical and vocational education shall be carried out on the basis of the approved

schedule of the educational process for the academic year and the schedule of theoretical and practical classes.

Accounting for educational work in educational institutions that implement educational programs of VET shall be carried out by maintaining paper journals of theoretical and industrial training and time sheets for the implementation of educational programs in school hours.

10. Working education plans and working curricula are developed by organizations that implement educational programs for TVE, based on the developed professional standards (if any) in accordance with Article 117 of the Labor Code of the Republic of Kazakhstan (hereinafter referred to as the professional standard), based on the state compulsory standard for TVE (in the absence of standard education plans and standard curricula for the related qualifications within one specialty) approved by the order of the Minister of Education and Science of the Republic of Kazakhstan dated October 31, 2018 No. 604 "On approval of state compulsory education standards at all levels of education" (registered in the Register of state registration of regulatory legal acts of the Republic of Kazakhstan under No. 17669), on the basis of standard education plans and standard curricula approved by the order of the Minister of Education and Science of the Republic of Kazakhstan dated October 31, 2017 No. 553 (registered in the Register of state registration of regulatory legal acts of the Republic of Kazakhstan under No. 16013) and standard education plans and standard curricula in the specialties of technical and vocational education, approved by the order of the Minister of Education and Science of the Republic of Kazakhstan dated June 15, 2015 No. 384 (registered in the Register of state registration of regulatory legal acts under No. 11690) (hereinafter – the order No. 384).

Footnote. Paragraph 10 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

11. Depending on the content of educational programs, taking into account the needs and capabilities of the individual, creating conditions for accessing education in technical and vocational education organizations, training shall be carried out in the following forms: full-time, evening, and correspondence courses (except for certain qualifications of specialties , when correspondence and evening forms shall not be allowed).

12. The procedure for admission to the educational organizations of technical and vocational education shall be established in accordance with the Standard Rules for admission to studies in educational organizations that implement VET educational programs, in accordance with subparagraph 11) of Article 5 of the Law "On Education".

Admission to studies in educational organizations implementing educational programs of technical and vocational education for military specialties shall be carried out in accordance with the Rules of enrollment for military, special educational institutions implementing educational programs of the appropriate level.

13. The transfer of students shall be carried out in accordance with the Rules of transfer and readmission of students by types of educational organizations, approved by Order No. 19 of the Minister of Education and Science of the Republic of Kazakhstan dated January 20, 2015 (registered in the Register of State Registration of Regulatory Legal Acts under No. 10297).

The procedure for transfer and readmission of students for military specialties shall be carried out pursuant to the Rules for admission to military schools under the Ministry of Defense of the Republic of Kazakhstan, implementing educational programs of the appropriate level, approved by order No. 37 of the Minister of Defense of the Republic of Kazakhstan dated January 22, 2016 (registered in the Register of State Registration of Regulatory Legal Acts under the number 13239).

14. The provision of academic leaves to students in educational institutions implementing educational programs of TVE is carried out in accordance with the Rules for provision of academic leaves to students in organizations of technical and vocational, post-secondary education, approved by the order of the Minister of Education and Science of the Republic of Kazakhstan dated December 4, 2014 No. 506 (registered in the Register of state registration of regulatory legal acts under No. 10475).

Footnote. Paragraph 14 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

15. Current monitoring of progress, intermediate and final certification of students shall be carried out in accordance with the Standard Rules for ongoing monitoring of progress, intermediate and final certification of students, approved by Order No. 125 of the Minister of Education and Science of the Republic of Kazakhstan dated March 18, 2008 (registered in the Register of State Registration of Regulatory Legal Acts under No. 5191).

16. The language policy in educational institutions implementing educational programs of VET shall be carried out in accordance with the Constitution of the Republic of Kazakhstan and the Law of the Republic of Kazakhstan of July 11, 1997 "On Languages in the Republic of Kazakhstan".

17. The school year in educational institutions implementing educational programs of VET, shall be started and ended according to the schedule of the educational process, regardless of their form of ownership and departmental subordination. ,

At least two times during the full academic year, students shall be given vacations with total duration of no more than 11 weeks per year, including at least 2 weeks during the winter period.

The schedule of classes in organizations implementing educational programs of technical and vocational education shall be drawn up in accordance with the schedule of the educational process and working curricula.

For all types of classroom classes, an academic hour shall be equal to 45 minutes with a break of 5 minutes, paired classes shall be allowed with a break of 10 minutes after 2 academic hours.

After 2 coupled classes a break of at least 15 minutes shall be provided to students for food and recreation..

In educational institutions implementing educational programs of VET for military specialties, an academic hour of at least 40 minutes shall be set for all types of classroom lessons.

18. Educational organizations that implement educational programs of VET, regardless of their form of ownership and departmental subordination, shall ensure the development of a nutrition culture among students, including promotion of a balanced healthy diet.

19. Organization of educational process under credit technology of education shall be carried out in accordance with the Rules for the organization of educational process under credit technology of education, approved by order of the Minister of Education and Science of the Republic of Kazakhstan No. 152 of April 20, 2011 (registered in the Register of State Registration of Regulatory Legal Acts under No. 6976).

20. In educational institutions implementing educational programs of VET, training sessions shall be conducted in the form of lessons, lectures, seminars, workshops, laboratory, control and independent work, consultations, conversations, elective classes, course and diploma projects (term papers and dissertations) and practices.

21. Participants in the educational process of educational organizations that implement educational programs of TVE are students, teachers and legal representatives of minor students.

Footnote. Paragraph 21 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

22. Students of the educational institutions implementing educational programs of VET, shall be students, cadets, trainees, attendees.

23. Teachers in educational institutions implementing educational programs of TVE are the persons who have a pedagogical or other professional education in the relevant profile and who carry out professional activities of a teacher in teaching and educating students and (or) pupils, methodological support or organization of educational activities, as well as persons who have undergone pedagogical retraining in accordance with paragraph 1 of Article 10 of the Law of the Republic of Kazakhstan "On the status of a teacher".

Footnote. Paragraph 23 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

24. The number of teachers and the list of positions of teachers in educational institutions implementing educational programs of TVE are determined in accordance with subparagraph

11) of Article 4 and subparagraph 1) of paragraph 9-1 of Article 44 of the Law of the Republic of Kazakhstan "On Education".

Footnote. Paragraph 24 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

25. Replacement of the posts of teachers of educational organizations implementing educational programs of TVE, regardless of the form of ownership and departmental subordination, is carried out in the manner prescribed by the legislation of the Republic of Kazakhstan.

Footnote. Paragraph 25 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

26. In order to manage the teaching and educational process, depending on the profile of specialties training in educational institutions that implement educational programs of vocational education and upbringing, departments and other structural units shall be created by the groups for specialties (professions), by the form and languages of instruction.

27. The department shall be managed by the supervisor appointed by the head of the educational organization implementing the VET educational programs.

The supervisor of the department shall provide:

- 1) organization and direct management of studies and educational work in the department;
- 2) implementation of curricula and programs;
- 3) organization of the accounting of student performance;
- 4) control over the discipline of students;
- 5) control over the work of students during the course and diploma projects;
- 6) participation in the work of the scholarship commission (full-time);
- 7) accounting of the department work and reporting.

28. Departments in the educational institutions that implement educational programs of VET (full-time, part-time, evening) shall be created during the training of students in one or several specialties.

29. Educational process of the educational institutions implementing educational programs of VET shall include theoretical training, as well as industrial training and professional practice, carried out under the guidance of the master of industrial training, the head of internship at training workshops, educational farms and on training grounds, under the guidance of a mentor, a master of industrial training, and a head of practice on the basis of enterprises (organizations);

The implementation of training and production work in accordance with the curricula of industrial education and professional practice, shall also envisage the organization of production (goods, works and services).

Educational organizations that implement educational programs of VET shall sell products of their own production, produced in training workshops, training farms and at training grounds.

30. The organization and conducting of professional practice shall be carried out on the basis of the Rules for organizing and conducting professional practice and the Rules for identifying enterprises (organizations) as bases of the practice approved by Order No. 107 of the Minister of Education and Science of the Republic of Kazakhstan dated January 29, 2016 (registered in the Register of State Registration of Regulatory Legal Acts under the number 13395).

31. Training workshops, training facilities, training grounds shall be structural units of vocational education organizations created to ensure the implementation of the content of work curricula for industrial training and professional practice in accordance with the requirements of state educational standards, depending on the profile of training in specialties.

Training and production workshops shall be educational and industrial base, providing:

- 1) combination of theoretical training with industrial labor;
- 2) professional skills obtaining by students in accordance with the working curricula and programs;
- 3) organization of production, the manufacture of tools and accessories for workshops, visual aids and instruments for classrooms and laboratories, as well as the repair of equipment, machines and mechanisms;
- 4) provision of paid services to enterprises, organizations and general public.

In the educational farms various types of agricultural work shall be carried out on crop production and animal husbandry (in the fields and farms of the educational farm).

At the training grounds, students shall be taught driving cars, tractors, various self-propelled machines, maintenance and operation of various equipment and mechanisms.³² . The list, content and requirements for the implementation of training and production work in training workshops, training farms shall be determined directly by the organization of education that implements the educational programs of VET, in consultation with employers for whom training is carried out.

33. Management in the educational institutions implementing educational programs of VET shall be carried out in accordance with the Laws of the Republic of Kazakhstan, these Rules and the Charter of the educational institution.

34. The responsibility of the Head of an educational organization implementing educational programs of VET shall be carried out in accordance with subparagraph 3) of article 45 of the Law "On Education".

35. State certification of educational organizations implementing educational programs of technical and vocational education, regardless of departmental subordination, shall be carried out once every five years as a planned procedure, by the state educational authorities according to their competence.

For educational organizations that implement educational programs of technical and vocational education, state certification shall be carried out by the specialties.

Educational organizations that have passed institutional and specialized accreditation in the accreditation bodies, entered in the register of accreditation bodies, accredited educational organizations and educational programs shall be exempted from the state certification procedure by the accredited educational programs (specialties) for the term of accreditation, but not more than 5 years.

The state certification of organizations of medical and pharmaceutical education shall be carried out by the authorized body in the field of public health.

The first state attestation shall be carried out in the newly created educational organizations implementing educational programs of VET, not later than the year of the first graduation of specialists.

36. Teachers of educational organizations implementing educational programs of TVE undergo medical examinations annually in accordance with the order of the Minister of National Economy of the Republic of Kazakhstan dated February 24, 2015 No. 128 "On approval of the Rules for compulsory medical examinations" (registered in the Register of state registration of regulatory legal acts under No. 10634).

Footnote. Paragraph 36 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

37. Collegial governing bodies are created in TVE. The forms of collegial governing of TVE are pedagogical, educational-methodical, board of trustees and council on pedagogical ethics.

Footnote. Paragraph 37 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

38. The library fund is formed in relation to the contingent of students and the languages of instruction for the full period of study in accordance with standard education plans, standard curricula of TVE in the format of printed and (or) electronic publications.

Footnote. Paragraph 38 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

39. Depending on the content of educational programs, taking into account the needs and capabilities of the individual, creating conditions for accessibility of education in educational institutions implementing educational programs of the VET, training shall be carried out in the form of full-time, evening, correspondence, external and distance learning for individuals (children) with special educational needs.

40. Educational organizations implementing educational and technical programs shall provide automatic exchange of information and update data with the information system of the authorized educational authority.

Educational organizations implementing educational and technical programs shall provide the approval of regulations for information interaction with the information system of the authorized body in the field of education.

41. The organization of education, implementing educational programs of the VET shall assign working qualifications, qualifications of "middle ranking specialist", "applied bachelor" to the students.

42. Educational organizations that implement educational programs of TVE, in order to provide high-quality educational services, provide advanced training for managers and teachers in accordance with paragraph 1 of Article 18 of the Law of the Republic of Kazakhstan "On the status of a teacher".

Footnote. The Rules were supplemented with paragraph 42 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan No. 207 dated 18.05.2020 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

43. Educational organizations implementing educational programs of TVE ensure the continuous admission of students in TVE organizations in the available specialties.

Footnote. The Rules were supplemented with paragraph 43 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan No. 207 dated 18.05.2020 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

44. To create appropriate conditions in educational institutions that implement educational programs of TVE, it is necessary to have tangible assets (classrooms, equipped with computer rooms, computers connected to the Internet, educational laboratories, production workshops, training grounds, gyms, medical centers, a canteen or a buffet), buildings (educational buildings, production workshops): their own or belonging to them on the basis of the right of economic management, or operational management, trust management with educational premises having an area that meets the sanitary rules "Sanitary and epidemiological requirements for educational facilities" approved by the order of the Minister of Health of the Republic Kazakhstan dated August 16, 2017 No. 611 (registered in the Register of state registration of regulatory legal acts of the Republic of Kazakhstan under No. 15681), as well as the presence of video surveillance in the premises and (or) in the adjacent territories of the TVE organization.

Footnote. The Rules were supplemented by paragraph 44 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

45. Educational organizations implementing educational programs for TVE create conditions for students to stay in dormitories, hostels and hotels.

Footnote. The Rules were supplemented with paragraph 45 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

Annex 4
to Order № 595 of the Minister of
Education and Science of the
Republic of Kazakhstan
of October 30, 2018,

Standard Rules for the activities of educational organizations implementing educational programs of post-secondary education

Chapter 1. General Provisions

1. These Standard Rules for the Activities of Educational Organizations Implementing Educational Programs of Post-Secondary Education, (hereinafter referred to as the Rules) were developed in accordance with the Law of the Republic of Kazakhstan dated July 27, 2007 "On Education" (hereinafter - the Law "On Education") and determine the standard operating procedures for organizations of education, implementing educational programs of post-secondary education (hereinafter - PS organization), regardless the form of incorporation .

2. PS (post-secondary) educational programs shall be aimed at preparing applied bachelors from among citizens with secondary education (general secondary or technical and vocational).

3. The objectives of PS organizations shall be:

1) creation of the necessary conditions for obtaining quality education aimed at the formation, development and professional development of the individual based on national and universal values, achievements of science and practice;

2) ensuring the professional orientation of students;

3) development of lifelong learning systems that ensure the relationship between general learning, on-job training and the labor market needs, helping everyone to maximize their personal potential in a knowledge-based society;

4) formation of a nutritional culture among students, including through the promotion of a balanced healthy diet.

4. Educational organizations that implement PS educational programs, shall carry out their activities in accordance with the Constitution of the Republic of Kazakhstan, the Laws

of the Republic of Kazakhstan, as well as these Rules and developed on their basis the Charters of educational organizations.

5. Educational organizations that implement PS educational programs, regardless of departmental affiliation and forms of incorporation shall operate on the basis of the license issued in accordance with the Law "On Education".

Chapter 2. Standard operating procedures for educational organizations implementing educational programs of post-secondary education

6. PS educational programs shall be implemented in colleges and tertiary colleges.

7. Educational organizations implementing PS educational programs shall be independent in implementation of upbringing and educational process, personnel selection and placement, teaching, financial, economic and other activities within the limits established by the Legislation of the Republic of Kazakhstan, these Rules and the Charters of the PS organization.

8. The basis of the organization of study and educational process shall be planning and accounting of the study, educational and methodical and pedagogical work carried out by the organization of education implementing the PS educational programs.

9. Planning of the study and educational work in educational organizations implementing PS educational programs shall be carried out by approving the schedule of educational process for academic year and the schedule of theoretical and practical classes.

The schedule of the educational process and the schedule of studies shall be approved by the head of the educational organization that implements PS educational programs.

Accounting of training and educational work in educational organizations shall be carried out by maintaining paper logbooks of theoretical and industrial training and time sheets for the implementation of curricula in academic hours.

10. Working education plans and working curricula are developed by organizations that implement educational vocational programs, based on the developed professional standards (if any) in accordance with Article 117 of the Labor Code of the Republic of Kazakhstan (hereinafter referred to as professional standard), based on the state compulsory educational vocational programs standard (in the absence of standard education plans and standard curricula for related qualifications within one specialty) approved by the order of the Minister of Education and Science of the Republic of Kazakhstan dated October 31, 2018 No. 604 "On approval of state compulsory education standards at all levels of education" (registered in the Register of state registration of regulatory legal acts of the Republic of Kazakhstan under No. 17669), on the basis of standard education plans and standard curricula approved by the order of the Minister of Education and Science of the Republic of Kazakhstan dated October 31, 2017 No. 553 (registered in the Register of state registration of regulatory legal acts of the Republic of Kazakhstan under No. 16013) and standard education plans and standard

curricula in the specialties of technical and vocational education, approved by the order of the Minister of Education and Science of the Republic of Kazakhstan dated June 15, 2015 No. 384 (registered in the Register of state registration of regulatory legal acts under No. 11690) (hereinafter – the order No. 384).

Footnote. Paragraph 10 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

11. Depending on the content of educational programs, taking into account the needs and capabilities of the individual, creating conditions for access to education in educational institutions implementing PS educational programs, training shall be carried out in the form of full-time, evening, and correspondence form.

12. The procedure for admission to study in the PS organization shall be established in accordance with the Standard Rules for admission to study in educational organizations that implement PS educational programs, in accordance with subparagraph 11) of the Article 5 of the Law "On Education".

13. The transfer of students shall be carried out in accordance with the Rules for transfer and readmission of students by types of educational organizations, approved by Order No. 19 of the Minister of Education and Science of the Republic of Kazakhstan dated January 20, 2015 (registered in the Register of State Registration of Regulatory Legal Acts under No. 10297).

14. The provision of academic leaves to students in educational organizations that implement educational vocational programs is carried out in accordance with the Rules for provision of academic leaves to students in organizations of technical and vocational, post-secondary education, approved by the order of the Minister of Education and Science of the Republic of Kazakhstan dated December 4, 2014 No. 506 (registered in the Register of state registration of regulatory legal acts under No. 10475).

Footnote. Paragraph 14 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

15. The language policy in educational organizations implementing PS educational programs shall be carried out in accordance with the Constitution of the Republic of Kazakhstan and the Law of the Republic of Kazakhstan dated July 11, 1997 "On Languages in the Republic of Kazakhstan".

16. In educational institutions implementing PS educational programs, regardless of the form of incorporation and departmental subordination, the school year shall be started and ended according to the schedule of the educational process.

At least two times during the full academic year, students shall be given vacations for a total duration of not more than 11 weeks per year, including at least 2 weeks during the winter period.

The schedule of classes in educational institutions implementing educational software programs shall be compiled in accordance with the schedule of the educational process and curricula.

For all types of classroom classes, an academic hour shall be set at 45 minutes with a break of 5 minutes, a break of 10 minutes shall be allowed for paired classes.

17. Organization of educational process on credit technology of education shall be carried out in accordance with the Rules for organization of educational process on credit technology, approved by Order No. 152 of the Minister of Education and Science of the Republic of Kazakhstan of April 20, 2011 (registered in the Register of State Registration of Regulatory Legal acts under No. 6976).

18. In educational institutions implementing PS educational programs, training sessions shall be held in the form of lessons, lectures, seminars, practical classes, laboratory, control and independent work, consultations, conversations, elective classes, course and diploma projects, and other forms of training sessions.

19. Participants in the educational process of educational organizations that implement educational vocational programs are the students, teachers and legal representatives of minor students.

Footnote. Paragraph 19 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

20. Trainees in educational institutions implementing educational software programs include students, cadets, listeners.

21. Teachers in educational institutions implementing educational programs for vocational education are the persons who have pedagogical or other professional education in the relevant profile and who carry out professional activities of a teacher in teaching and educating students and (or) pupils, methodological support or organization of educational activities, as well as persons who have undergone pedagogical retraining in accordance with paragraph 1 of article 10 of the Law of the Republic of Kazakhstan "On the status of a teacher".

Footnote. Paragraph 21 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

22. The number of teachers and the list of positions of teachers in educational institutions implementing educational vocational programs are determined in accordance with subparagraph 11) of Article 4 and subparagraph 1) of paragraph 9-1 of Article 44 of the Law of the Republic of Kazakhstan "On Education".

Footnote. Paragraph 22 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

23. Replacement of positions of teachers of educational organizations implementing educational vocational programs, regardless of the form of ownership and departmental subordination, is carried out in the manner prescribed by the legislation of the Republic of Kazakhstan.

Footnote. Paragraph 23 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

24. In order to manage the teaching and educational process, depending on the profile of specialties training in educational institutions that implement PS educational programs, departments and other structural units shall be created pursuant to the groups of specialties (professions).

Departments (full-time, part-time, evening) shall be created during the training of students in one or several related specialties and professions.

25. The department shall be managed by the supervisor appointed by the head of the educational organization implementing the PS educational programs.

The head of the department shall provide:

- 1) organization and direct management of study and educational work in the department;
- 2) implementation of curricula and programs;
- 3) organization of the accounting of student performance;
- 4) control over the discipline of students;
- 5) control over the work of students during the course and diploma projects;
- 6) participation in the work of the scholarship commission (full-time);
- 7) accounting of the department work and reporting.

26. Departments in educational institutions that implement PS educational programs (full-time, part-time, evening) shall be created during the training of students in one or several specialties.

27. To conduct professional practice of the education organization, implementing PS educational programs, on a contractual basis (except for the educational organization of the Ministry of Defense of the Republic of Kazakhstan) shall identify enterprises (organizations) as bases of practice, shall approve working curricula agreed with them and calendar schedules of professional practice.

28. Training workshops, training facilities, training grounds - structural units of vocational education organizations created to ensure the implementation of the content of work curricula of industrial training and professional practice in accordance with the requirements of state educational standards, depending on the profile of training in specialties.

Training production workshops shall be educational and industrial base, providing:

- 1) combination of theoretical training with industrial labor;
- 2) obtaining by students of professional skills in accordance with the curriculum and programs;

3) organization of production, the manufacture of tools and accessories for workshops, visual aids and instruments for classrooms and laboratories, as well as the repair of equipment, machines and mechanisms;

4) provision of paid services to enterprises, organizations and general public.

Various types of laboratory and practical classes and agricultural work on crop production and animal husbandry (on the fields and farms of the training farm) shall be conducted at training farms.

At training grounds, training students shall be taught driving cars, tractors, various self-propelled machines, maintenance and operation of various equipment and mechanisms.

29. The list, content and requirements for training and production work implementation in the training workshops, training farms shall be determined directly by the educational organization that implements educational software programs, in consultation with employers for whom training is carried out.

30. Professional practice and vocational training of students shall be carried out in training workshops, laboratories, on landfills, in educational establishments of educational organizations, as well as directly at work and in organizations of the corresponding profile.

31. Management in educational institutions implementing PS educational programs shall be carried out in accordance with the Laws of the Republic of Kazakhstan, these Rules and the educational institution's Charter on the principles of unity of command and collegiality.

32. The responsibility of the head of an educational organization implementing PS educational programs shall be carried out in accordance with subparagraph 3) of article 45 of the Law "On Education".

33. The head of an educational organization that implements PS educational programs shall be appointed and dismissed in accordance with the procedure provided for by subparagraph 3) of Article 44 of the Law "On Education".

34. Teachers of educational organizations that implement educational vocational programs, annually undergo medical examinations in accordance with the order of the Minister of National Economy of the Republic of Kazakhstan dated February 24, 2015 No. 128 "On approval of the Rules for compulsory medical examinations" (registered in the Register of state registration of regulatory legal acts under No. 10634).

Footnote. Paragraph 34 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

35. Collegial governing bodies are created in vocational education. The forms of collegial governing of vocational education are pedagogical, educational-methodical, board of trustees and council on pedagogical ethics.

Footnote. Paragraph 35 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

36. State certification of educational organizations implementing PS educational programs, regardless of departmental subordination, shall be carried out once every five years in a planned manner by state education administration authorities in accordance with their competence.

For educational organizations implementing PS educational programs, state certification shall be carried out by specialties.

Educational organizations implementing PS educational programs that have passed institutional and specialized accreditation in the accreditation bodies, entered in the register of accreditation bodies, accredited educational organizations and educational programs shall be exempt from the state certification procedure by the accredited educational programs (specialties) for the term of accreditation, but not more than 5 years.

The first state attestation shall be carried out in the newly created educational organizations implementing PS educational programs, no later than the year of the first graduation of specialists.

37. The library fund is formed in relation to the contingent of students and the languages of instruction for the full period of study in accordance with standard curricula, educational vocational programs in the format of printed and (or) electronic publications.

Footnote. Paragraph 37 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

38. Educational organizations implementing PS educational programs shall provide automated information exchange and updating of data with the information system of the authorized educational body.

Educational organizations that implement PS educational programs shall ensure the approval of regulations for information interaction with the information system of the authorized body in the field of education.

39. Educational organizations implementing educational vocational programs, in order to provide high-quality educational services, ensure the advanced training for management personnel and teachers in accordance with paragraph 1 of Article 18 of the Law of the Republic of Kazakhstan "On the status of a teacher".

Footnote. The Rules were supplemented with paragraph 39 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

40. Educational organizations that implement educational vocational programs ensure the continuous admission of students in the organizations of vocational education for the available specialties.

Footnote. The Rules were supplemented by paragraph 40 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No.

207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

41. To create appropriate conditions in educational institutions that implement educational vocational programs, it is necessary to have tangible assets (classrooms, equipped with computer rooms, computers connected to the Internet, educational laboratories, production workshops, training grounds, gyms, medical centers, canteen or buffet), buildings (educational buildings, production workshops): their own or belonging to them on the basis of the right of economic management, or operational management, trust management with educational premises having an area that meets the sanitary rules "Sanitary and epidemiological requirements for educational facilities" approved by the order of the Minister of Health of the Republic Kazakhstan dated August 16, 2017 No. 611 (registered in the Register of state registration of regulatory legal acts of the Republic of Kazakhstan under No. 15681), as well as the presence of video surveillance in the premises and (or) in the adjacent territories of the vocational organization.

Footnote. The Rules were supplemented with paragraph 41 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

42. Educational organizations that implement educational vocational programs create conditions for students to stay in dormitories, hostels and hotels.

Footnote. The Rules were supplemented with paragraph 42 in accordance with the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

Annex 5
to Order № 595 of the Minister of
Education and Science of the
Republic of Kazakhstan
of October 30, 2018,

Standard Rules for the activities of educational organizations implementing educational

programs of higher and (or) postgraduate education

Chapter 1. General Provisions

1. These Standard Rules for the activities of the organizations of higher and (or) postgraduate education (hereinafter referred to as the Rules) are developed in accordance with subparagraph 11-1) of Article 5 of the Law of the Republic of Kazakhstan dated July 27, 2007 "On Education" (hereinafter - the Law "On Education") and determine the standard operating procedures for educational organizations that implement educational programs of

higher and (or) postgraduate education, regardless of their form of incorporation and departmental subordination.

2. Higher and (or) postgraduate education shall be provided by organizations of higher and (or) postgraduate education (hereinafter - the HEI (higher educational institution) of the following types: national research universities, national organizations of higher and (or) postgraduate education, research universities, universities, academies, institutes and equated to them (conservatory).

3. The objective of the HEI shall be to train personnel with higher and postgraduate education by creating the necessary conditions for the development of educational programs aimed at the professional development and development of the individual based on the achievements of science and practice.

4. Higher educational institutions shall operate in accordance with the Constitution of the Republic of Kazakhstan, the laws of the Republic of Kazakhstan "On Education" dated July 27, 2007, "On Science" dated February 18, 2011, "On the commercialization of academic and (or) scientific and technical activities" of October 31, 2015 and other normative legal acts of the Republic of Kazakhstan, regulating educational and scientific activities, as well as these Rules and the Charter.

Military, special educational institutions (hereinafter referred to as the MSEI) shall carry out their activities taking into account the peculiarities of regulatory legal acts approved in accordance with Article 5-1 of the Law "On Education".

Chapter 2. Standard operating procedures for educational organizations implementing educational programs of higher and (or) postgraduate education

5. The HEI shall be managed in accordance with the Legislation of the Republic of Kazakhstan, these Rules and the university Charter on the principles of unity of command and collegiality.

The management of the MSEI shall be carried out in accordance with the Legislation of the Republic of Kazakhstan, the Rules for the activities of the MSEI and the Charter of the MSEI.

6. Management bodies of the higher education institutions, depending on their organizational and legal form and form of incorporation, shall be supervisory boards or boards of directors, or other governing bodies, the creation of which does not contradict the Legislation of the Republic of Kazakhstan.

Forms of collegial management of an organization of education shall be the Councils (academic council), the board of trustees, methodological (educational and methodical, scientific and methodical) councils and forms which creation of which does not contradict the Legislation of the Republic of Kazakhstan.

The activity of the HEI governing bodies shall be regulated by the Legislation of the Republic of Kazakhstan and the internal regulations of the HEI.

7. The HEIs shall develop their development strategies and (or) development programs and (or) development plans.

8. The direct management of the HEI shall be carried out by the rector (head) of the HEI, appointed (elected) for the position and dismissed from the position in accordance with the current Legislation of the Republic of Kazakhstan.

9. In the HEI of the organizational-legal form of a state enterprise on the right of economic management, supervisory boards shall coordinate the proposals of the authorized body of the relevant industry on the appointment of the rector and termination of the employment contract with him/her.

10. The appointment of vice-rectors of HEI, their number and official powers depending on the organizational and legal form and form of incorporation of the university shall be determined by the current Legislation of the Republic of Kazakhstan.

In MSEI the head shall have deputies who are appointed in accordance with the current Legislation of the Republic of Kazakhstan in the field of defense and security.

11. The rector of the HEI (the head) shall act without a power of attorney on behalf of the university, shall represent its interests in all bodies, disposed the university's property in the manner prescribed by the Law, shall conclude contracts, shall issue powers of attorney, shall open bank accounts and makes other transactions, shall issue orders and orders which are obligatory for all employees.

12. The rector of the HEI (head) shall exercise the leadership of the HEI on the principles of collegiality, shall ensure the quality of training of students, shall comply with the requirements of state mandatory standards of higher and (or) postgraduate education, approved in accordance with subparagraph 5-1) of Article 5 of the Law On Education discipline, labor rights of employees and students, stipulated by the terms of the contract and other powers that do not contradict the current legislation.

13. The rector of the HEI shall pass attestation in accordance with the Legislation of the Republic of Kazakhstan. In higher educational institutions, the head shall pass attestation in the manner prescribed by the Legislation of the Republic of Kazakhstan in the field of defense and security.

14. The rector of the university, with the exception of the heads of the Academy of Justice and higher educational institutions, annually reports on the strategic plan and development plan to the governing bodies, and also at the end of the academic year holds reporting meetings with the public on the educational, research and financial activities of the university.

The financial report of the university is preliminarily agreed with the governing bodies.

Footnote. Paragraph 14 as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

15. The management of personnel (employees) of the university is carried out in accordance with its personnel policy, which is based on the principles of human resource development, meritocracy, including recruiting, training and advanced training of management personnel, teaching and research workers of the university in the manner prescribed by current legislation.

At the same time, heads of universities, with the exception of the Academy of Justice and higher educational institutions, are provided with advanced training courses and (or) internships in the field of management with the receipt of the corresponding certificate (certificate) at least once every five years in accordance with the legislation of the Republic of Kazakhstan.

Footnote. Paragraph 15 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

16. The university establishes the requirements for the candidates for employment by determining the qualification characteristics of the positions of employees in accordance with subparagraph 2 of paragraph 2 of Article 43-1 of the Law "On Education".

At the same time, the university provides lectures delivered by teachers who have the academic degree of Doctor of Science and (or) Candidate of Science, the degree of Doctor of Philosophy (PhD) and (or) Doctor in the field, academic titles (associate professor (senior lecturer), professor), and Master of relevant sciences and (or) senior teachers with at least three years of experience as a teacher or experience of practical work in the profile of at least five years.

Scientists, honored workers of culture, art, sports, members of creative unions or experienced specialists may be involved in lecturing and (or) conducting other types of training.

In the higher educational institutions and the Academy of Justice, specialists determined by the Qualification characteristics of teaching positions and persons equated to them, approved in accordance with subparagraph 13) of Article 5-1 and subparagraph 10 of article 5 -2 of the Law "On Education", are allowed to conduct lectures, supervise diploma theses (projects), research work of students.

Footnote. Paragraph 16 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

17. The HEI shall develop and approve the Rules for the competitive replacement of teaching staff and researchers..

The procedure for appointing to the faculty positions of MSEI shall be determined in accordance with subparagraph 14) of Article 5-1 of the Law "On Education".

18. The HEI shall form and approve its structure. At the same time, structural divisions shall cover the fields and type of activities of the HEI.

In the HEI which were established in the form of a non-commercial joint-stock company (hereinafter referred to as the NCJSC), making decisions on the establishment and liquidation of academic structural divisions shall fall within the exclusive competence of the board of directors.

The structure of MSEI shall be determined in accordance with subparagraph 3) of paragraph 2 of Article 22 of the Law of the Republic of Kazakhstan "On Defense and the Armed Forces of the Republic of Kazakhstan", subparagraph 3) of paragraph 16 of Article 4 of the Regulations on the National Security Committee of the Republic of Kazakhstan, approved by the Decree of the President of the Republic of Kazakhstan, subparagraph 2) of paragraph 2 of Article 9 of the Law of the Republic of Kazakhstan "On Internal Affairs Bodies of the Republic of Kazakhstan", subparagraph 5) of Article 11 of the Law of the Republic of Kazakhstan "On Prosecutor's Office".

19. The HEI shall develop and approve the regulations on structural divisions.

20. The staffing shall be determined by the HEI and shall be approved annually by its rector.

In universities which were created in the form of the NCJSC, the approval of the staffing table shall belong to the exclusive competence of the board.

In the MSEI, the staffing schedule shall be determined by the appropriate authorized state body.

21. Norms of study load, forms and amounts of remuneration of employees shall be determined by the HEI.

In the MSEI, the norms of study load, the forms and amounts of remuneration of employees shall be established in accordance with the current Legislation in the field of defense and security.

22. The educational activities of a HEI shall be based on its academic policy, which is a system of measures, Rules and procedures for planning and managing educational activities and efficiently organizing the educational process aimed at implementing student-oriented education and improving the quality of education.

23. Academic policy shall be developed on the basis of current legislation in the field of education, taking into account the priorities and objectives of the HEI.

The structure and directions of academic policy shall be determined by the HEI.

24. The academic year in the HEI shall be started on the first of September and shall be ended according to the academic calendar.

The dates of the beginning and end of the academic year in MSEI shall be determined by the relevant authorized state bodies.

25. To implement the admission of students, the HEI shall develop and approve the Rules for admission, developed on the basis of the Standard Rules for Admission to Educational Organizations, implementing educational programs of higher and postgraduate education, approved in accordance with subparagraph 11) of Article 5 of the Law "On Education".

Admission of students to the MSEI shall be carried out in accordance with the Rules for admission to military, special educational institutions that implement educational programs of the appropriate level, approved in accordance with subparagraph 9) of Article 5-1 of the Law "On Education".

After completion of the admission of students and the issuance of education documents, the HEI shall send information to the authorized educational authority within a month and (or) add this data into the unified educational information system of the authorized educational authority.

The HEI shall ensure the functioning of the electronic system for the issued documents on education and shall create an electronic database (archive) of documents on education, including those previously issued.

The standards specified in this paragraph shall not apply to educational organizations under the President of the Republic of Kazakhstan.

26. Is excluded by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

27. The amount of tuition fees for educational programs of higher and (or) postgraduate education and the form of the contract for the provision of educational services are approved by the university.

At the same time, compliance of the minimum costs of the university per student on a paid basis, amounting to at least 30% of the value of the educational grant for the corresponding group of educational programs is ensured for the corresponding academic year, approved by the Resolution of the Government of the Republic of Kazakhstan dated April 16, 2018 No.199 "On approval of the state educational order for training of specialists with higher and postgraduate education, as well as technical and vocational, post-secondary education in educational institutions financed from the republican budget (with the exception of educational organizations that train specialists for the Armed Forces, other troops and military formations, as well as special state bodies), for 2018 - 2019, 2019 - 2020, 2020 - 2021 academic years".

In universities created in the form of NJSC, the approval of the amount of tuition fees for educational programs of higher and (or) postgraduate education belongs to the exclusive competence of the board of directors.

Footnote. Paragraph 27 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

28. Educational activities of HEI shall be carried out in accordance with the Rules for organization the educational process on credit technology of education, approved by order No

. 152 of the Minister of Education and Science of the Republic of Kazakhstan dated April 20, 2011 (registered in the Register of State Registration of Regulatory Legal Acts under No. 6976).

The educational activities of military special educational institutions shall be carried out in accordance with the Rules for military, special educational institutions, approved in accordance with subparagraph 3) of Article 5-1 of the Law "On Education".

29. The university shall introduce new learning technologies, including distance learning technologies (hereinafter - DLT) in accordance with the Rules for organization of educational process on distance learning technologies, approved by order No. 137 of the Minister of Education and Science of the Republic of Kazakhstan dated March 20, 2015 (registered in the Register of State Registration of Regulatory Legal Acts under No. 10768).

30. The HEI shall determine the standards of time by type of educational work in planning and organizing the educational process, the ratio of the amount of hours between types of educational work, educational technology, including using DLT.

31. Written examination papers of students (term papers, diploma theses (projects), master's theses (projects) and doctoral dissertations) are checked for the presence of borrowed material and the use of text with synonymous replacement of words and expressions without changing the meaning (paraphrase), including the use of text translated from another language (hereinafter - borrowing).

The rules and procedure for a check for borrowing are determined by the university.

Diploma theses (projects), master's theses (projects) and doctoral dissertations checked in the borrowing detection system are stored in the database of the National Center for state scientific and technical expertise.

Scientific works of teachers and researchers submitted for publication are allowed for verification in borrowing detection systems.

Footnote. Paragraph 31 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

32. A teacher of HEI shall choose the teaching methods, ways and forms of organizing and conducting training sessions by himself/herself on the basis of the educational program and work syllabi (syllabus).

33. The university develops and approves the rules for transfer and restoration of students in accordance with these rules.

At the same time, the transfer and restoration of students from one educational program to another, from one university to another is carried out during the summer and winter holidays.

The student is transferred or restored to any university, regardless of the timing of expulsion during restoration, with the exception of educational organizations under the President of the Republic of Kazakhstan and higher educational institutions.

In case of deprivation (revocation) of the license and (or) annex to the license to engage in educational activities or liquidation of the university, the student of this university is transferred to other universities to continue his studies during the current semester from the date of deprivation (revocation) of the license and (or) annex to the license and (or) during summer and winter holidays.

The student of the university is transferred or restored after expulsion if he has completed the first academic period of the studied program according to the individual curriculum.

The transfer of a student from training on the paid basis to the training on a state educational order is carried out in accordance with the procedure approved in accordance with subparagraph 5) of Article 4 of the Law "On Education".

A student enrolled on an educational grant is transferred, if desired, with the preservation of the educational grant to another university.

When transferring a student, the receiving university takes into account the direction of training, the profile of the educational program, academic achievements, as well as cases of violation of academic integrity by the student. When transferring or restoring students, the university creates an appropriate commission to transfer learning credits.

Students enrolled on educational grants approved for certain universities, as well as on pedagogical specialties within the allocated quota, are transferred to another university only on a paid basis.

The transfer of students, undergraduates, residency students and doctoral students from other universities to a national university or another university is carried out subject to additional payment by students of the difference in the cost of an educational grant.

The transfer of a student from groups of educational programs of higher education requiring creative training to other groups of educational programs is carried out in the presence of a certificate of a unified national testing with a score not lower than the established threshold score in accordance with the Standard Rules for admission to training in educational organizations that implement educational programs of higher and postgraduate education approved in accordance with subparagraph 11) of Article 5 of the Law "On Education".

Students are transferred from foreign universities to universities in which a state educational order has been placed for the corresponding level of education, field of education and year of admission and (or) national and (or) foreign accreditation bodies that have international specialized accreditation included in registers and (or) associations of accreditation bodies of the member states of the Organization for Economic Cooperation and Development (OECD) in the field of education.

In higher educational institutions, the rules for the transfer and restoration of students are approved in accordance with subparagraph 12) of Article 5-1 of the Law "On Education".

Footnote. Paragraph 33 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

34. Academic leave shall be granted to students on the basis of conclusion of the medical advisory commission for an outpatient organization with a duration of 6 to 12 months due to illness, the agenda for military service, birth, adoption of a child until he/she reaches the age of three years.

The procedure for granting academic leave to students shall be determined by the HEI.

35. Study and methodical work of the HEI shall be organized in accordance with the Rules for organization and implementation of educational, methodical, scientific and methodological work, approved by Order No. 583 of the Minister of Education and Science of the Republic of Kazakhstan dated November 29, 2007 (registered in the Register of State Registration of Regulatory Legal Acts under 5036).

The educational and methodological work of the MSEI shall be organized in accordance with the Rules for organizing and carrying out the educational process, educational, scientific and methodological activities in military and special educational institutions, approved in accordance with subparagraph 4) of Article 5-1 of the Law "On Education".

36. In order to improve the quality of educational activities, the university creates an internal quality assurance system based on international standards and guidelines to ensure the quality of higher and postgraduate education in the European Higher Education Area (ESG), which includes:

- 1) quality assurance policy;
- 2) development and approval of programs;
- 3) student-centered learning, teaching and assessment;
- 4) admission of students, academic performance, recognition and certification;
- 5) teaching staff;
- 6) educational resources and a support system for students;
- 7) information management;
- 8) informing the public;
- 9) continuous monitoring and periodic evaluation of programs;
- 10) periodic external quality assurance.

On the basis of the faculty (school) of the university, with the exception of the Academy of Justice and higher educational institutions, a Quality Assurance Commission is formed, which makes decisions on the content and conditions for implementation of educational programs, on the assessment policy and other academic issues of the faculty (school), organizing a survey of students for quality compliance of educational programs and (or) disciplines / modules, for the presence of facts of violation of academic integrity.

The Quality Assurance Commission includes teachers, students, undergraduates and doctoral students and other academic staff of the university. The meeting of the Quality

Assurance Commission is attended by representatives of the administrative and managerial staff of the university.

Footnote. Paragraph 36 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

37. The basis of the learning process is the academic integrity, the implementation of which is ensured by the university.

The core principles of academic integrity are:

1) ensuring academic integrity as the main institutional value that forms honesty and mutual respect in academic work;

2) approval of fair and objective rules of academic integrity aimed at the formation of high ethical values;

3) ensuring a consistent and continuous trajectory of the student's learning by defining a clear mechanism and procedure for transferring student credits based on verified transcripts from other educational organizations;

4) showing respect of the teacher to his students as a mentor, contributing to the formation of academic culture;

5) incentive and encouragement of participants in the educational process for promotion and protection of academic integrity;

6) determination by the teacher of a clear discipline policy, the expected requirements from the student;

7) determination by the teacher of a policy of clear parameters for assessing the educational achievements of students;

8) taking measures in accordance with the legislation of the Republic of Kazakhstan for violation of the principles of academic integrity;

9) creating an academic environment that provides educational, social and psychological support to students and prevention of manifestation of academic dishonesty.

Footnote. Paragraph 37 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

38. For persons with special educational needs, special conditions shall be created for learning.

39. Professional practice is a mandatory component of educational training programs.

Professional practice is subdivided into educational, pedagogical, research, industrial and pre-diploma practice.

The university develops and approves the rules for organizing and conducting professional practice and the rules for defining organizations as bases for practices.

At the same time, the rules for organizing and conducting pedagogical practice for students in the field of education "Pedagogical Sciences" are developed and approved by the

university in accordance with the methodological recommendations approved by the authorized body in the field of education.

In the case of implementation of the main educational program (Major) and the additional educational program (Minor), the base of practice is the organization (enterprise) corresponding to the profile of the main educational program (Major).

The form of the contract for professional practice is determined by the university.

The types, terms, volume and content of professional practice are determined by the educational program.

Organizations that have qualified personnel to manage professional practice and a material and technical base are determined as the basis for conducting professional practice.

The procedure for developing and approving a program for all types of professional practice and internship in higher educational institutions is determined by the Rules for organizing and passing professional practice and internship for students of military, special educational institutions, approved in accordance with subparagraph 11) of Article 5-1 of the Law of the Republic of Kazakhstan "On Education".

Footnote. Paragraph 39 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

40. Recognition of learning outcomes obtained by adults through non-formal education shall be carried out in accordance with the Rules for Recognizing Learning Results obtained by adults through non-formal education provided by organizations included in the list of recognized organizations providing non-formal education approved in accordance with subparagraph 38-3) of Article 5 Law "On Education".

41. In order to register students for academic disciplines, to account for mastered credits, to organize intermediate and final attestation and maintain the entire history of educational achievements of students in HEI, an office of the Registrar shall be created.

A division for monitoring and control (evaluation) of the quality of education shall be created in MSEI for the academic disciplines registration, accounting of mastered credits, the organization of intermediate and final attestation, as well as keeping the entire history of students' educational achievements.

42. The procedure for conducting current monitoring of progress, intermediate and final certification of students shall be determined by the HEI in accordance with its academic policy and the established point-rating letter system for evaluating students' academic achievements with their transfer to the traditional grading scale and ECTS according to Annex 1 to these Rules.

Academic achievements of students in languages (Kazakh, foreign, Russian) shall be assessed in accordance with the point-rating letter system for assessing educational achievements of students in foreign languages in accordance with the level Standard and translation into ECTS and the traditional scale in accordance with Annex 2 to these Rules.

The level and description of the language proficiency shall correspond to the common European competence (hereinafter - CEP) of foreign language proficiency (A1, A2, B1, B2, C1, C2).

43. The student shall be expelled from the HEI in the following cases:

- 1) for academic failure;
- 2) for violation of the principles of academic integrity;
- 3) for violation of the Internal Regulations and the Charter of the HEI;
- 4) for violation of the terms of the contract on the provision of educational services, including non-payment of tuition fees;
- 5) by his/her own free will.

44. Upon receiving the mark "FX" "unsatisfactory", it is allowed to retake the final control (exam) in accordance with the academic calendar of the university without repeating the program of the discipline (module) no more than once.

In case of receiving the mark "unsatisfactory", corresponding to the mark "F", the student re-enrolls in this academic discipline (module), attends all types of training sessions, performs all types of educational work, according to the program and retakes the final exam.

The transcript contains all academic disciplines and (or) modules that the student studied, indicating the final mark, including FX and F.

Footnote. Paragraph 44 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

45. An attestation commission shall be created to conduct final attestation of students by a higher education institution, under educational programs or areas of training, the rules of procedure and the composition of which shall be determined by the higher institution.

In accordance with the Rules for ongoing monitoring of progress, intermediate and final attestation of students, approved in accordance with subparagraph 5) of Article 5-1 of the Law "On Education", the State Attestation Commission shall be established in military special educational institutions for conducting final attestation of students.

46. The competence of the certification commission includes:

- 1) checking the level of compliance of the theoretical and practical training of graduates with the established requirements of educational programs;
- 2) conferring a bachelor's or master's degree to a graduate, or conferring the qualification "specialist" in the relevant educational program;
- 3) development of proposals aimed at further improving the quality of personnel training.

Footnote. Paragraph 46 as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

47. Retake of a comprehensive exam or defense of a thesis (project), master's thesis (project) in order to increase a positive assessment shall be prohibited.

48. Retake of a comprehensive exam, as well as re-defense of the thesis (project), master's thesis to persons who received a rating of "unsatisfactory", shall be prohibited in the period of final attestation.

49. A student who received an "unsatisfactory" mark on the final attestation is expelled from the university by the order of the head of the university as "the one who did not fulfill the requirements of the educational program: did not defend the thesis (project) or master's thesis (project)" or "did not fulfill the requirements of the educational program: did not pass complex exam".

In higher educational institutions, a student who received an "unsatisfactory" mark on the final attestation is expelled from the university as "the one who did not fulfill the requirements of the educational program: did not defend the thesis (project) or master's thesis (project)" or "did not fulfill the requirements of the educational program: did not pass the complex exam", in accordance with the Laws of the Republic of Kazakhstan "On military service and the status of military personnel" dated February 16, 2012, "On special state bodies of the Republic of Kazakhstan" dated February 13, 2012, "On law enforcement service" dated January 6, 2011.

Footnote. Paragraph 49 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

50. A student who has passed the final attestation and confirmed the mastering of the educational program of higher and (or) postgraduate education, by the decision of the certification commission, is awarded the degree "bachelor" or "master" or is awarded the qualification of a specialist in the relevant educational program and is issued a diploma with an appendix free of charge.";

In the appendix to the diploma (transcript), the latest marks are indicated according to the point-rating letter system of marks for all types of educational and (or) scientific research (experimental research) work, indicating their volume in academic credits and hours.

Footnote. Paragraph 50 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

51. HEI shall approve the forms and requirements for filling out the documents on the formation of their own sample.

In universities, created in the form of the NCJSC, approval of the form and requirements for filling out documents on the formation of its own sample shall belong to the exclusive competence of the Board of Directors.

52. A student of the educational program of higher education who has final marks A, A- "excellent", B-, B, B+, C+ "good" in academic disciplines and other types of educational

activities, with a GPA not lower than 3.5, as well as passed a complex exam or defended a thesis (project) with grades A, A-"excellent", receives a diploma with honors (excluding marks for additional types of education).

At the same time, a student who has retaken or repassed the final control (exam) during the entire period of study is not issued a diploma with honors.

Footnote. Paragraph 52 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

53. The organization and conduct of doctoral dissertation defense shall be carried out in accordance with the Rules for the award of scientific degrees approved by Order No. 127 of the Minister of Education and Science of the Republic of Kazakhstan dated March 31, 2011 (registered in the Register of State Registration of Regulatory Legal Acts under No. 6951).

54. The list of graduates who have completed higher education programs and (or) postgraduate education, indicating their last name, first name and patronymic (if any), educational programs and graduation numbers, signed by the first head of the educational organization, shall be submitted to the authorized educational authority, within a month after the publication of the relevant order, and shall also be posted on the website of the university.

55. The university provides employment for at least 50% of graduates in the context of the direction of personnel training during the year of graduation.

Footnote. Paragraph 55 - as amended by the order of the acting Minister of Education and Science of the Republic of Kazakhstan dated 09.01.2019 No. 10 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

56. The educational activities of the university shall be an integral part of the educational process and shall be aimed at the formation of patriotism, citizenship, internationalism, conscience and morality, legal culture, interfaith tolerance, as well as the development of diverse interests and abilities of students.

Educational work in the MSCI shall include additional types of work, defined by the Rules for military, special educational institutions, approved in accordance with subparagraph 3) of Article 5-1 of the Law "On Education".

57. Educational activities shall be carried out on the basis of mutual respect for the human dignity of students and faculty members.

Educational work in the HEI shall be carried out on the basis of the values of Kazakhstani identity and unity, spiritual and moral values of the "Ruhani Zhangyru" social consciousness modernization program, the formation of a healthy lifestyle culture and "zero tolerance" to the corruption.

The HEI shall ensure the functioning of student government bodies created by students on a voluntary basis. Student self-government bodies shall elect from among the students a

chairperson and a vice-chairperson and shall be allowed to participate in meetings of the collegial management bodies of the university when discussing issues relating to students' interests.

58. Research work in HEI in accordance with their types of activity shall include:

1) conducting fundamental, applied, search (initiative) research, development, including in innovative areas;

2) implementation of research pursuant to the order, contract with the third-party organizations;

3) organization of research work of students, undergraduates and doctoral students;

4) development and implementation of innovative learning technologies and research results in the educational process and production;

5) formation of an innovative research infrastructure, creation and implementation of a mechanism for the commercialization of scientific research, with the exception of a higher educational institution;

6) protection of intellectual property and copyright of researchers and developers.

59. International cooperation of the HEI shall be carried out on the basis of the Legislation of the Republic of Kazakhstan and international treaties of the Republic of Kazakhstan.

Higher educational institutions shall establish direct relations with foreign organizations of education, science and culture, international organizations and foundations, shall conclude bilateral and multilateral cooperation agreements, shall participate in the international exchange programs for students, teaching and research workers, train foreign citizens, shall join the international non-governmental organizations (associations) in the field of education.

At the same time, the HEI shall coordinate the issue of opening foreign structural units (institutes, centers, departments), which activities are aimed at familiarizing with the culture, customs, traditions and learning the language of a foreign state with the authorized body in the field of education.

Upon the request of the authorized body in the field of education, the HEI shall send reports on implementation of international cooperation and the activities of foreign structural divisions (institutes, centers, departments) established under it.

The MSEI shall conclude bilateral and multilateral cooperation agreements with foreign organizations, shall participate in international exchange programs for students, teachers and researchers, shall join the international non-governmental organizations (associations) in the field of education in consultation with the appropriate authorized state body.

60. The MSEI in accordance with international treaties and contracts shall carry out training of specialists from among foreign citizens.

61. Provision of the HEI with information resources shall be a prerequisite for the implementation of educational activities.

62. Library fund shall be an integral part of information resources and shall include educational, methodological and scientific literature.

HEI shall provide students with educational and methodological literature and (or) electronic resources in accordance with educational programs.

63. The university ensures the functioning of the education management information system (high-tech information and educational environment, including a website, an information and educational portal, an automated system for providing credit technology for education, a set of information and educational resources), integrated with the National Educational Database, an extensive computer network with broadband and high speed internet access.

At the same time, the rector of the university ensures the completeness, reliability and timeliness of filling out administrative data forms approved by the authorized body in the field of education.

The university, with the exception of the Academy of Justice and higher educational institutions, annually publishes information on the university website indicating the main indicators of financial and economic activity for the reporting year in accordance with the legislation of the Republic of Kazakhstan.

Footnote. Paragraph 63 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

64. To create appropriate conditions in a university, it is necessary to have tangible assets (classroom and laboratory facilities, classrooms, production workshops, training grounds, gyms), buildings (educational buildings): their own or belonging to them on the basis of the right of economic management, or operational management, trust management for universities with the participation of state bodies or quasi-state organizations at least 5%, with classrooms and an area corresponding to the Sanitary Rules "Sanitary and epidemiological requirements for educational facilities", approved by the order of the Minister of Health of the Republic of Kazakhstan dated August 16, 2017 No. 611 (registered in the Register of state registration of regulatory legal acts of the Republic of Kazakhstan under No. 15681), as well as the presence of video surveillance in the premises and (or) in the adjacent territories of the university.

The university creates conditions for nonresident students to live in dormitories, hostels and hotels.

Footnote. Paragraph 64 - as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

65. The sources of financial resources shall be budgetary and extra-budgetary funds received from implementation of activities in accordance with the current legislation of the Republic of Kazakhstan.

66. The university shall spend budget funds allocated in the volume of the state educational order, and extrabudgetary funds in the manner prescribed by the current Law.

Annex 1
to Standard Rules for the activities
of the organizations of highest and
(or) postgraduate education

Point-rating letter system for assessing the accounting of educational achievements of students with their transfer to the traditional grading scale and ECTS

Footnote. Appendix 1 as amended by the order of the Minister of Education and Science of the Republic of Kazakhstan dated 18.05.2020 No. 207 (shall be enforced upon expiry of ten calendar days after the day of its first official publication).

Assessment under letter system	Digital equivalent	Points (% content)	Assessment under traditional system
A	4,0	95-100	Excellent
A-	3,67	90-94	
B+	3,33	85-89	Well
B	3,0	80-84	
B-	2,67	75-79	
C+	2,33	70-74	
C	2,0	65-69	Satisfactory
C-	1,67	60-64	
D+	1,33	55-59	
D	1,0	50-54	
FX	0,5	25-49	Unsatisfactory

Annex 2
to Standard Rules for the activities
of the organizations of the highest
and (or) postgraduate education

Grade -rating alphabetic system for educational achievements evaluation of students in foreign languages in accordance with the level Standard and transfer to the ECC and the traditional grading scale

Level and description of language proficiency in Common European Framework of Reference (hereinafter - CEFR)	Grade by the letter system	ECTS grade	Numeric equivalent	Grades (in %)	Traditional scale grading system
	A	A	4.0	95 - 100	Excellent
	A-		3.67	90-94	
	B+	B	3.33	85-89	Good
	B		3.0	80-84	

A1	B-	C	2.67	75-79	Good	
	C+		2.33	70-74		
	C	D	2.0	65-69	Satisfactory	
	C-		1.67	60-64		
	D+		1.33	55-59		
	D	E	1.0	50-54	Satisfactory	
	F	FX, F	0	0-49	Unsatisfactory	
Level and description of language proficiency in Common European Framework of Reference (hereinafter - CEFR)		Grade by the letter system	ECTS grade	Numeric equivalent	Grades (in %)	Traditional scale grading system
A2	A	A	4.0	95 - 100	Excellent	
	A-		3.67	90-94		
	B+	B	3.33	85-89	Good	
	B	C	3.0	80-84	Good	
	B-		2.67	75-79		
	C+		2.33	70-74		
	C	D	2.0	65-69	Satisfactory	
	C-		1.67	60-64		
	D+		1.33	55-59		
	D	E	1.0	50-54	Satisfactory	
F	FX, F	0	0-49	Unsatisfactory		
Level and description of language proficiency in Common European Framework of Reference (hereinafter - CEFR)		Grade by the letter system	ECTS grade	Numeric equivalent of grades	Grades (in %)	Traditional scale grading system
B1	A	A	4.0	95 - 100	Excellent	
	A-		3.67	90-94		
	B+	B	3.33	85-89	Good	
	B	C	3.0	80-84	Good	
	B-		2.67	75-79		
	C+		2.33	70-74		
	C	D	2.0	65-69	Satisfactory	
	C-		1.67	60-64		
	D+		1.33	55-59		
	D	E	1.0	50-54	Satisfactory	
F	FX, F	0	0-49	Unsatisfactory		
Level and description of language proficiency in Common European Framework of Reference (hereinafter - CEFR)		Grade by the letter system	ECTS grade	Numeric equivalent of grades	Grades (in %)	Traditional scale grading system
	A	A	4.0	95 - 100	Excellent	
	A-		3.67	90-94		
	B+	B	3.33	85-89	Good	

B2	B		3.0	80-84	Good	
	B-	C	2.67	75-79		
	C+		2.33	70-74		
	C		2.0	65-69	Satisfactory	
	C-	D	1.67	60-64		
	D+		1.33	55-59		
	D	E	1.0	50-54	Satisfactory	
F	FX, F	0	0-49	Unsatisfactory		
Level and description of language proficiency in Common European Framework of Reference (hereinafter – CEFR)		Grade by the letter system	ECTS grade	Numeric equivalent	Grades (in %)	Traditional scale grading system
C1	A	A	4.0	95 - 100	Excellent	
	A-		3.67	90-94		
	B+	B	3.33	85-89	Good	
	B		3.0	80-84	Good	
	B-	C	2.67	75-79		
	C+		2.33	70-74		
	C		2.0	65-69	Satisfactory	
	C-	D	1.67	60-64		
	D+		1.33	55-59		
	D	E	1.0	50-54	Satisfactory	
F	FX, F	0	0-49	Unsatisfactory		
Level and description of language proficiency in Common European Framework of Reference (hereinafter - CEFR)		Grade by the letter system	ECTS grade	Numeric equivalent	Grades (in %)	Traditional scale grading system
C2	A	A	4.0	95 - 100	Excellent	
	A-		3.67	90-94		
	B+	B	3.33	85-89	Good	
	B		3.0	80-84	Good	
	B-	C	2.67	75-79		
	C+		2.33	70-74		
	C		2.0	65-69	Satisfactory	
	C-	D	1.67	60-64		
	D+		1.33	55-59		
	D	E	1.0	50-54	Satisfactory	
F	FX, F	0	0-49	Unsatisfactory		

Annex 6
to Order № 595 of the Minister of
Education and Science of the
Republic of Kazakhstan
of October 30, 2018,

Standard Rules for the activities of specialized educational organizations

Chapter 1. General Provisions

1. These Standard Rules for the activities of specialized educational organizations (hereinafter referred to as the Rules) are developed in accordance with sub-paragraph 11-1) of Article 5 with the Law of the Republic of Kazakhstan dated July 27, 2007 "On Education" (hereinafter - the Law "On Education") and determine the procedure for the activities of specialized educational organizations, regardless of their form of incorporation and departmental subordination.

2. A specialized organization of education shall implement the education by the Standard Standard curricula of specialized type.

3. The specialized education organization shall carry out its activities in accordance with the Constitution of the Republic of Kazakhstan, the Laws of the Republic of Kazakhstan, as well as these Rules and the Charter developed on their basis. The charter shall be developed by a specialized education organization.

4. The purpose of specialized educational organizations shall be to provide conditions for development of a competitive personality and functional literacy of gifted children who are ready to be self-actualized in the dynamically developing environment.

5. The objectives of specialized educational organizations shall be:

1) implementation of advanced education;

2) preservation and enhancement of the intellectual potential of the country;

3) ensuring the individualized nature of gifted children education and the qualitative mastering by students the specialized Standard curricula;

4) improving the skills of independent, project and research activities of gifted children;

5) formation of socially active personality of a citizen and patriot, possessing a sense of national pride, civic dignity, love for the Fatherland, and his/her nation.

6. A specialized educational organization shall have the following areas: natural-mathematical, social-humanitarian, economic, technological, musical, choreographic, artistic and aesthetic, military, sports.

Chapter 2. Standard operating rocedures for the activities of specialized educational organizations

7. The creation of specialized educational organizations shall be carried out in accordance with subparagraph 6) of Article 6 of the Law "On Education".

8. Educational organizations that implement specialized Standard curricula, regardless of departmental affiliation and forms of ownership, shall operate on the basis of the license issued in accordance with Article 57 of the Law "On Education".

9. For implementation of the activities of specialized educational organizations, it shall be necessary to have highly qualified personnel, the necessary material and technical base and corresponding educational and methodological support, and scientific support of the educational process. For education of children with special educational needs, the necessary conditions shall be created according to their individual needs.

10. The procedure for admission to specialized educational organizations shall be established in accordance with the Standard Rules for admission to educational institutions implementing curricula for primary, basic secondary and general secondary education approved by subparagraph 11) of Article 5 of the Law "On Education".

11. Organization of the educational process in a specialized educational organization shall be carried out according to standard curricula, developed on the basis of standard curricula for specialized educational organizations.

12. The specialized educational organization shall carry out the development of a working curriculum and specialized standard Standard curricula independently.

13. The specialized educational organization shall determine the areas of knowledge within the core subjects, as well as applied courses and electives in accordance with the needs of students and capabilities of human resources.

14. The number of classes-sets of specialized educational organizations at each level and students in classes shall be formed under appropriate conditions.

15. When studying Kazakh (for classes with Russian language of instruction) and Russian (for classes with Kazakh language of instruction) languages, the basics of computer technology, rhythmic, choreography, music, physical education, technology, artistic disciplines, as well as conducting laboratory, practical work on specialized subjects, a division of classes into 2 groups shall be allowed, when studying foreign languages and subjects in a foreign language - into 3 groups.

16. At the level of general secondary education, when studying elective subjects (advanced level) in a foreign language, the division of classes shall be allowed into 2-3 subgroups.

17. The implementation of profile differentiation at the level of general secondary education through the system of additional class division, flexible variable timetable, system of division into levels, consultations and electives shall require the work of the specialized educational organization in full-day mode.

18. The schedule of classes in the specialized educational organizations shall provide a break of sufficient duration for the nutrition and active recreation of students and pupils.

19. Educational organizations, regardless of departmental subordination and form of incorporation, implementing specialized standard Standard curricula, shall provide development of patriotic education, tolerance of others, business communication skills, food culture, including promotion of balanced healthy eating and consumption natural and fresh products.

20. The specialized educational organization shall provide automated exchange of information and updating of data with the information system of the authorized body in the field of education.

The specialized organization of education shall ensure the approval of the regulation of information interaction with the information system of the authorized body in the field of education.

21. The management of a specialized educational organization shall be carried out in accordance with the Legislation of the Republic of Kazakhstan, these Rules, the Charter and the constituent documents of the specialized educational organization.

22. The forms of collegial management of a specialized educational organization shall be pedagogical, educational and methodological, and trustee Councils.

23. The direct management shall be carried out by the head appointed in accordance with subparagraph 3) of Article 44 of the Law "On Education" and in consultation with the board of trustees.

24. The responsibility of the head of the specialized educational organization shall be carried out in accordance with subparagraph 3) of Article 45 of the Law "On Education".

25. The head of the specialized educational organization shall pass attestation in accordance with subparagraph 5) of Article 44 of the Law "On Education".

26. On the issues of the organization of material and technical support and staffing, the educational process, the specialized educational organization shall interact with higher educational organizations and scientific institutions on a contractual basis, which correspond to its field of activities.

27. Financing of specialized educational organizations shall be carried out in accordance with Article 62 of the Law "On Education".

28. Financing of the activities of the specialized educational organization shall be carried out by:

1) state budget funds - local and republican;

2) funds received from the provision of paid educational services and other activities in accordance with Article 63 of the Law "On Education".

29. The specialized education organization shall participate in international activities through the authorized and local executive bodies in the field of education, as well as upon its own initiative at the expense of extra-budgetary funds.

30. The specialized education organization shall carry out international training, internship, exchange of experience, participation in seminars, conferences, olympiads, competitions.

31. The reorganization and liquidation of the specialized educational organization shall be carried out in accordance with subparagraph 6) of Article 6 of the Law "On Education".

Standard Rules for the activities of special educational organizations

Chapter 1. General Provisions

1. These Standard Rules for the activities of special education organizations (hereinafter referred to as the Rules) are developed in accordance with Sub-paragraph 11-1) of Article 5 of the Law of the Republic of Kazakhstan dated July 27, 2007 "On Education" (hereinafter - the Law "On Education"), dated July 11, 2002 of the year "On Social and Medical-Pedagogical Correctional Support for Children with Disabilities" and determine the standard operating procedures for special educational organizations, regardless of their form of incorporation.

2. Special educational organizations in their activities shall be guided by the Constitution of the Republic of Kazakhstan, the Law "On Education", these Rules, and other regulatory legal acts.

The State shall provide special conditions for persons with special educational needs for their education, correction of developmental disorders and social adaptation.

3. Special educational institutions shall include:

1) educational organizations implementing special educational programs developed on the basis of general educational curricula of pre-school education and upbringing, primary, basic secondary, general secondary education, technical and vocational educational programs, post-secondary education in accordance with the state compulsory education standard (hereinafter - SCES) in accordance with subparagraph 5-1) of Article 5 of the Law "On Education";

2) organizations implementing special training programs aimed at conducting correctional, individual, group and subgroup developmental occupations (rooms for psychological and pedagogical correction, rehabilitation centers);

3) organizations implementing special educational diagnostic programs in order to determine special educational needs for the development of educational programs, as well as to determine the type of special educational curricula and referrals to educational organization (psychological-medical-and pedagogical consultations (hereinafter referred to as PMPC).

4. Special organizations of education, solving tasks jointly with general education organizations, at the same time shall carry out specific, aimed at restoring lost functions, correcting primary and secondary disorders, developing functions of safe analyzers.

5. The special organization of education shall ensure the automated exchange of information and the updating of data with the information system of the authorized body in the field of education.

The special organization of education shall ensure the approval of the regulation of information interaction with the information system of the authorized body in the field of education.

Chapter 2. Standard operating procedures for the activities of special educational organizations

6. A special educational organization shall be an independent legal entity and shall be created in accordance with subparagraph 6) of Article 6 of the Law "On Education".

7. In the classes of special organizations of secondary education, where children are taught with intact intellect, educational activities shall be implemented by teachers who have diplomas of pedagogical education pursuant to profile.

Teachers who have special pedagogical education diplomas shall implement educational activities in classes where children are taught with intellectual disabilities.

All classes of the correctional component shall be conducted by teachers who have special pedagogical education diplomas and shall be certified in accordance with subparagraph 6) of paragraph 3) of Article 51 of the Law "On Education".

Teachers of special boarding schools shall have a pedagogical education.

8. Educational activities of special educational organizations (groups) shall be implemented on the basis of typical special educational programs and standard educational plans for special educational organizations.

9. On the basis of typical special educational programs and curricula, each organization shall develop work plans and programs taking into account the specifics of the work of the special educational organization, as well as the features of students and pupils development, determined by the recommendations of the PMPC in accordance with order of the Minister of Education and Science of the Republic of Kazakhstan No. 500 dated November 8, 2012 "On Approval of Standard Curricula for Primary, Basic Secondary, General Secondary Education of the Republic of Kazakhstan" (registered in the Register of State Registration of Normative Legal Acts under the number 8170).

Working, training, individual plans and programs shall be reviewed at the pedagogical council and approved by the head of the organization in coordination with the education management body.

10. The organization of the educational process shall be carried out according to the curriculum, special educational programs and shall be governed by the annual calendar curriculum and the schedule of classes.

Taking into account the needs and abilities of the student, special and general educational curricula shall be mastered in special organizations and organizations of secondary education in the form of distance learning, as well as external studies with permission issued by the local executive body of the region, the city of republican significance, the capital.

The combination of education at home, free attendance, individual forms of education shall be allowed as well.

11. If necessary, teachers of special educational organizations, shall hold consultations for legal representatives on the issues of organization of correctional classes for children during holidays.

12. When conducting optional classes on social and household orientation, the class shall be divided into two groups.

When organizing socially useful productive work, starting from the 5th grade, the class shall be divided into groups according to the profiles of the labor preparation of students.

Students shall be divided into two groups for classes on professional-labor training from the fifth grade, and for mentally retarded children - from the fourth grade.

The recruitment of groups by type of work shall be carried out on the basis of the recommendations of the doctor, taking into account the psychophysical state and possibilities of the students.

13. The schedule of classes shall be developed by the administration and approved by the head of the special educational organization.

14. The schedule of lessons and classes shall indicate the daily number, duration and sequence of training and individual remedial classes.

The duration of classes and lessons shall correspond to the established norms and shall be started not earlier than 8 a.m.

15. The educational process shall be carried out on the basis of principles of differentiated and individual approach, determined by the data of the psychological, medical, pedagogical and clinical study of the child.

A systematic study of the features of speech, attention, children's performance, the dynamics of their development, the identification of actual knowledge of students, the possibilities and characteristics of their learning of educational material shall be carried out to determine the prospects for the development of the student and the choice of means of remedial work.

16. The duration of the school week shall be set by the pedagogical council upon consultation with the relevant education management body and shall be enshrined in the Charter.

17. Group and individual correctional classes shall be held in a special organization (by defectologist, teacher of mentally handicapped children, teacher of children with hearing impairment, teacher of children with visual impairment, speech therapist) in order to overcome the existing developmental abnormalities of students (pupils).

18. The pedagogical council of the special educational organization, which implements special curricula developed on the basis of general educational curricula of pre-school education and upbringing, primary, basic secondary, general secondary education, technical and vocational educational programs, post-secondary education, shall approve individual

training programs and curricula as for students who have learning difficulties, and for the most capable children in the framework of GOSO (State Compulsory Educational Standard).

19. Labor training in a special organization of education that implements special educational programs, developed on the basis of general educational curricula of pre-school education and upbringing, primary, basic secondary, general secondary education, technical and vocational, post-secondary educational programs in accordance with GOSO, shall be carried out according to the regional, local conditions, focused on the need for workers, and taking into account the individual characteristics of psychophysical development, health, opportunities of pupils, as well as the interests of their legal representatives on the basis of choice of the profile of work, which includes the training of a pupil for individual labor activity.

20. Sending children to special educational organizations shall be carried out only with the consent of legal representatives and according to the opinion of the PMPC.

Transfer of the student (pupils) to the special class (group) of the special pre-school and special education organization shall be provided with the consent of their legal representatives on the basis of the conclusion of the PMPC only after the first year of study and upbringing in the special education organization.

Classes (groups) for students (pupils) with a complex defect structure shall be compiled in a special educational organization as such pupils are identified in the course of psychological, medical and pedagogical observation in the context of educational process.

21. The transfer of students (pupil) from a special educational organization to another educational organization shall be carried out by educational authorities on the basis of the opinion of the primary school with the consent of the legal representatives of the child.

22. Graduates of special educational organizations implementing special curricula developed on the basis of general educational curricula of primary, basic secondary, general secondary education, who have achieved particular success in mastering curricula shall receive certificates of education with distinction.

Graduates with intellectual disabilities shall be issued a document on education of an appropriate level of education in accordance with the types and forms of state-issued education documents and the Rules for issuing them, approved by order No. 39 of the Minister of Education and Science dated January 28, 2015 "On Approving Types and Forms of Academic State Recognized Certificates and the Rules for Their Issuance" (registered in the Register of State Registration of Regulatory Legal Acts under the number 10348).

23. The procedure for recruiting the staff of a special educational organization shall be governed by its Charter and in accordance with Decree of the Government of the Republic of Kazakhstan No. 77 of 30 January 2008 "On Approval of the Standard Staffing of Employees of State Educational Organizations and the List of Teaching Staff Positions and Persons Equated to Them"

24. Regulatory workload for teachers of special educational organizations:

primary, basic and general secondary education levels shall be 18 hours per week, for nurturer - 25 hours;

preschool organizations and preschool classes - 24 hours per week.

psychological and pedagogical correction rooms, rehabilitation centers - 18 hours;

pre-school organizations and pre-school classes of PMPC - 24 hours a week; for managers and medical statisticians of PMPC - 30 hours.

For teachers, the volume of study load established for the current year shall not be changed until the end of this year upon the initiative of the administration.

25. Medical support in a special educational organization shall be carried out by medical workers who are responsible for protecting the health of students (pupils) and strengthening their psychophysical condition, screening, taking preventive measures and monitoring the observance of sanitary and anti-epidemic regime, organizing physical education and hardening, nutrition, including diet together with the administration of the special organization.

26. Medical workers shall assist teachers in organizing an individual and differentiated approach to students (pupils) taking into account the health and characteristics of their development, shall give recommendations on medical and pedagogical correction, selection of a profile of occupational training, vocational guidance, employment, to the legal representatives on the need to observe protective regimen at home for disease prevention.

27. Medical and physiotherapeutic treatment, climate therapy and hardening, therapeutic physical training, massage and psychotherapy shall be carried out in special educational institutions.

28. The head of the educational organization shall be appointed and dismissed in accordance with subparagraph 3) of Article 44 of the Law "On Education".

29. The responsibility of the head of the educational organization shall be carried out in accordance with subparagraph 3) of Article 45 of the Law "On Education".

30. Collective management bodies shall be created in educational organizations. Forms of collegial management of the organization of education shall be pedagogical, trustee and methodological Councils.

31. Special educational organizations shall be independent in implementation of the educational process, selection and placement of personnel, scientific, financial, economic and other activities within the standards established in Article 43 of the Law "On Education".

32. Financing of special educational organizations shall be carried out in accordance with Article 62 of the Law "On Education".

33. Special educational organizations, depending on the local conditions, shall create subsidiary farms, educational and experimental areas, and training workshops.

34. The creation, reorganization and liquidation of a special educational organization shall be carried out in accordance with subparagraph 6) of Article 6 of the Law "On Education".

Standard Rules for the activities of educational organizations for orphans and children

left without parental care

Chapter 1. General Provisions

1. These Standard Rules for the activities of educational organizations for orphans and children left without parental care (legal representatives) (hereinafter - the Rules) are developed in accordance with subparagraph 11-1) of Article 5 by the Law of the Republic of Kazakhstan dated July 27, 2007 "On Education "(hereinafter - the Law" On Education ") and regulate the activities of educational organizations for orphans and children left without parental care (legal representatives), regardless of the form of ownership and departmental subordination.

2. Educational organizations for orphans and children left without parental care (legal representatives), (hereinafter referred to as educational organization) shall be organizations of the educational system, where favorable conditions are created for upbringing, education with provision of accommodation for orphans and children left without parental care.

3. Orphans and children left without parental care, studying and (or) brought up in the state educational organizations, shall be kept in full state support.

4. The educational organization shall carry out its activities in accordance with the Constitution of the Republic of Kazakhstan, the Laws of the Republic of Kazakhstan "On Education", dated August 8, 2002 "On the Rights of the Child in the Republic of Kazakhstan" (hereinafter - the Law "On the Rights of the Child"), these Rules and the Charter of the educational organization, other regulatory legal acts.

5 The organization of education shall be a legal entity, shall have separate property, and the forms of established sample.

The organization of education shall independently develop an educational program in accordance with the psycho-physiological characteristics of pupils, the requirements of health protection, and the protection of the rights and interests of orphans and children left without parental care.

The educational organization shall work to form nutrition culture among students, including through promotion of a balanced healthy diet and consumption of natural and fresh foods.

6. Organizations of education shall be created depending on the specific tasks and requirements for the features of maintenance, upbringing and education of children, mode of activities:

- 1) for children of preschool age;
- 2) for children of school age;
- 3) for children of early, preschool and school age.

7. In educational organizations, there shall be mixed-aged and even-aged educational groups.

8. Medical services in the organization of education shall be carried out by the medical personnel who ensure the health of children, strengthen their psychophysical condition, provided preventive measures, comply with the requirements of the legislation of the Republic of Kazakhstan in the field of sanitary and epidemiological well-being of the population jointly with administration of the organization and territorial organizations of the health care system.

9. Control over the activities of educational organizations shall be carried out in accordance with the Code of the Republic of Kazakhstan of December 26, 2011 "On Marriage (Matrimony) and Family", the Entrepreneurship Code of the Republic of Kazakhstan of October 29, 2015, the laws of the Republic of Kazakhstan "On Education", "On the Rights of the Child", by order No. 611 of the Minister of Health of the Republic of Kazakhstan dated August 16, 2017 "On Approval of the Sanitary Rules "Sanitary and Epidemiological Requirements for Educational Facilities" (registered in the Register of State Registration of Regulatory Legal Acts under No. 15681).

Chapter 2. Standard operating procedures for the activities of educational organizations for orphans and children left without parental care

10. The organization of education shall accept children from birth to 18 years of age (to the youth centers - graduates of orphanages, children's villages and boarding schools for orphans and children left without parental care, and up to 23 years old) throughout the entire calendar year. :

1) orphans;

2) children who were left without care of the sole or both parents due to restriction or deprivation of their parental rights, recognition of parents as missing, declaring them dead, declaring incompetent (partially capable), serving the sentence by parents in places of deprivation of liberty, evading parents from upbringing their children or protection of their rights and interests, including the refusal of parents to take their child from an educational or medical institution, as well as in other cases of lack of parental care.

11. Children - members of one family or who are related to each other shall be sent to the same educational organization, except for cases when, for medical reasons or for other reasons, the upbringing and education of these children are carried out separately in accordance with the Law "On the Rights of the Child".

12. The following documents shall be provided for each child sent to the organization of education by the bodies performing guardianship or trusteeship functions:

- 1) the decision of local executive bodies to send to the organization of education;
- 2) birth certificate (ID);
- 3) medical records on the state of health and vaccinations;
- 4) educational documents (for school-age children);
- 5) the act of examining the child's living conditions;
- 6) information about parents (copies of parents' death certificates, court decision (about restricting or depriving parents of parental rights, recognizing parents as missing, declaring them dead or declaring them incapable (partially capable)), certificate of illness, certificate for search of parents and other documents confirming the absence of parents or impossibility of raising children by them);
- 7) certificate of availability and residence of close relatives;
- 8) an inventory of property remaining after the parents death, information about the persons responsible for its safety;
- 9) documents confirming the living space for minors;
- 10) a copy of the agreement on opening a personal account in the name of the child receiving social benefits, a copy of the court decision on recovery of alimony (when the parent or the person replacing them receive them).

13. The educational process in general education schools shall be carried out in accordance with order No. 500 of the Minister of Education and Science of the Republic of Kazakhstan dated November 8, 2012 "On Approval of Standard Standard Curricula for Primary, Basic Secondary and General Secondary Education of the Republic of Kazakhstan" (registered in the Register of State Registration of Regulatory Legal Acts under number 8170).

Educational work in the organization of education shall be carried out taking into account the interests, aptitudes and psychophysical characteristics of pupils on the principles of cooperation between children and adults.

Local executive bodies shall provide training pupils of schooling age in educational organization, which does not have a school, in a general education school of the respective settlements.

14. Various clubs, sections, circles, studios shall be created in the organization of education, aimed at the formation of patriotism, citizenship, internationalism, high morality and ethics, as well as the development of diverse interests and abilities of pupils.

The organization of education shall ensure that pupils attend study groups, sections in a comprehensive school, palaces and homes of schoolchildren, stations of young technicians and young naturalists, sports and music schools, and out-of-school organizations.

15. The pre-school department (group) shall be created in the organization of education in order to preserve kinship relations of children of preschool and school age.

16. The pre-school department (groups) in its activities shall be guided by the Standard Rules for the activities of pre-school organizations and these Rules.

17. Upbringing, training and the day regimen of pupils of pre-school age shall be carried out in accordance with the state compulsory standard of pre-school education and upbringing in accordance with subparagraph 5-1) of Article 5 of the Law "On Education".

18. During their stay in the educational organization each pupil shall be guaranteed:

- 1) protection of his/her life and health;
- 2) protection of his/her dignity;
- 3) protection against all forms of physical, moral or mental violence;
- 4) development of his/her creative abilities and interests;
- 5) obtaining qualified assistance in correcting existing deficiencies in development;
- 6) obtaining additional educational and health services according to his/her inclinations, abilities, desires and state of health.

19. When transferring from one educational organization to another or graduating, the following shall be issued to a graduate:

- 1) birth certificate (ID);
- 2) certificate of stay in the organization of education;
- 3) health and vaccination certificate;
- 4) education certificate;
- 5) document containing information about parents or relatives;
- 6) documents confirming his/her rights to property, cash, living space, previously occupied by him/her or his/her parents, a copy of the contract for opening a personal account, a writ of execution for collecting alimony and other documents, if any, were in the personal file.

20. Class of graduates of educational organizations shall be carried out by decision of the pedagogical council of the organization, in its absence - by decision of the organization administration.

21. Forms of collegial management of an educational organization shall be pedagogical, methodological and trustee Councils.

22. The responsibility of the head of the educational organization for orphans and children left without parental care shall be carried out in accordance with paragraph 3 of Article 45 of the Law "On Education".

23. Professional development of managers, teachers of educational organizations shall be carried out at least once every five years in accordance with subparagraph 6) paragraph 2) of Article 51 of the Law "On Education".

24. Recruitment of personnel of educational organizations shall be regulated in accordance with Decree of the Government of the Republic of Kazakhstan No. 77 of January 30, 2008 "On Approval of the Standard Staffing of State Educational Organizations and the List of Positions of Teaching Staff and Persons Equated to Them".

25. The organization of education, depending on local conditions, shall create educational facilities, training and experimental sites, training workshops.

26. The state educational organization for orphans and children left without parental care shall be funded from the local budget.

27. The organization of education shall provide an automated exchange of information and updating of data with the information system of the authorized body in the field of education.

The organization of education ensures the approval of the Rules of information interaction with the information system of the authorized body in the field of education.

28. The creation, reorganization and liquidation of educational organizations shall be carried out in accordance with subparagraph 6) of Article 6 of the Law "On Education".

Annex 9
to Order № 595 of the Minister of
Education and Science of the
Republic of Kazakhstan
of October 30, 2018,

Standard Standard Rules for the activities of the organizations of additional education for children

1. General Provisions

1. These Standard Rules for the activities of organizations of additional education for children (hereinafter referred to as the Rules) are developed in accordance with subparagraph 11-1) of Article 5 by the Law of the Republic of Kazakhstan dated July 27, 2007 "On Education" (hereinafter - the Law "On Education"), determine the standard operating procedures for the organizations of additional education for children.

2. Educational organizations that implement educational programs of additional education for children (hereinafter - the organization of additional education for children), in their activities shall be guided by the Legislation in the field of education, these Rules, the Charter of the organization of additional education for children, the Legislation of the Republic of Kazakhstan in the field of sanitary and epidemiological well-being of population, as well as other regulatory legal acts.

3. In the organizations of additional education for children, educational programs of additional education shall be implemented in order to meet all the educational and cultural needs of students in accordance with Article 37 of the Law "On Education".

4. The State shall ensure an accessibility of educational services of the organizations of additional education for children, and special conditions for them in order to receive additional education.

5. The objectives of the organization of additional education for children shall be:

- 1) creation of conditions for obtaining quality additional education, aimed at formation, development and professional development of the individual on the basis of universal human values;
 - 2) development of intellectual, creative, physical capabilities of the individual, and his/her self-actualization;
 - 3) formation of principles of morality, healthy lifestyle, ecological culture;
 - 4) education of citizenship and patriotism, love for their motherland, respect for state symbols and state language, and national traditions;
 - 5) organization of meaningful leisure.
6. Educational programs of additional education for children shall be implemented in organizations of secondary education.

2. Standard operating procedures for the activities of organizations of additional education for children

7. Organization of additional education for children shall be independent in implementation of educational process, selection and placement of personnel, scientific, financial, economic and other activities within the limits established in accordance with Article 43 of the Law "On Education".

8. The organization of additional education for children shall independently develop educational programs of additional education taking into account the needs of children, the needs of the family, educational organizations, public organizations (including children's and youth's), features of the socio-economic development of the region, national-cultural traditions.

9. Educational activities in the organizations of additional education for children shall be carried out by teachers, methodologists, teachers-organisers and persons equated to them (hereinafter referred to as pedagogical workers), specialists of the corresponding profile.

10. Professional development of managers and teachers, as well as specialists of the relevant profile of the state organization of additional education for children, shall be carried out at least once every five years.

11. Forms of collegial management of the organization of additional education for children shall be pedagogical, trustee, methodological Councils. The direct management of the organization of additional education for children shall be carried out by its Head.

12. Attestation of pedagogical workers of organizations of additional education for children shall be carried out in accordance with subparagraph 6) of paragraph 3) of Article 51 of the Law "On Education".

13. The state attestation of organizations of additional education for children, regardless of departmental subordination, shall be carried out once every five years in a planned manner by state education authorities in accordance with their competence.

The first state certification shall be carried out in the newly created organizations of additional education after three years.

14. The organization of additional education for children provides educational and other services on a paid basis, and manages the income from these activities independently under Article 62 of the Law "On Education".

15. The educational process during implementation of the educational program of additional education shall be carried out in groups (club, studio, team, circle, theater) according to the interests (hereinafter - associations) of additional education for children.

16. Children's activities in the additional education organizations shall be carried out in groups of the same age and mixed- aged according to their interests. The formation of interest associations shall be based on the voluntary choice of children.

Annex 10
to Order № 595 of the Minister of
Education and Science of the
Republic of Kazakhstan
of October 30, 2018,

Standard Rules for the activities of organizations of additional education for adults

Chapter 1. General Provisions

1. These Standard Rules for the activities of organizations of additional education for adults (hereinafter referred to as the Standard Rules) are developed in accordance with subparagraph 11-1) of Article 5 by the Law of the Republic of Kazakhstan dated July 27, 2007 "On Education" (hereinafter - the Law "On Education") and determine the order of activities of educational organizations implementing educational programs for additional education for adults, regardless of their form of ownership.

2. Additional education for adults shall be carried out by educational organizations, as well as legal entities with structural divisions that implement additional educational programs (hereinafter referred to as educational organizations).

3. Educational organizations shall carry out their activities in accordance with the Constitution of the Republic of Kazakhstan, the Labor Code of the Republic of Kazakhstan dated November 23, 2015 (hereinafter referred to as the Labor Code), the Laws of the Republic of Kazakhstan "On Education", dated November 18, 2015 "On Combating Corruption", other regulatory legal acts of the Republic of Kazakhstan regulating educational activities, as well as these Standard Rules and the Charter of the educational organization developed on their basis.

4. The objectives of educational organizations shall be:

1) advanced training and retraining of workers, employees, specialists, taking into account the continuous increase in requirements for them due to changes in technology and production;

2) the deepening and improvement of previously acquired professional knowledge and skills;

3) expansion of professional opportunities by obtaining additional qualifications due to changes in the structure of the labor market.

2. Standard operating procedures for the activities of organizations of additional education for adults

5. Educational organizations shall be independent in organizing the educational process, recruitment and placement of personnel, educational and methodical, financial and economic activities, in accordance with Article 43 of the Law "On Education", these Standard Rules and the Charters of organizations.

6. The basis for the study-educational process shall be planning and accounting of educational, methodical-educational work carried out by the organization.

7. The educational process of educational organizations shall be carried out in accordance with the curricula and programs. Curricula, programs, and schedules of the educational process shall be approved by the organizations. When teaching persons with disabilities, conditions shall be created according to their individual needs.

8. The final assessment of the knowledge level of students who have undergone advanced training by the educational programs of additional education for adults shall be carried out by examination boards, the composition of which is approved by the head of the educational organization.

9. If a student fails to comply with the curriculum requirements and violates the organization's Charter, he/she shall be expelled by the order of the head of the educational organization.

10. Professional development and retraining of personnel shall be carried out on the basis of contracts concluded with enterprises (associations), educational organizations, employment agencies, as well as other legal entities and individuals.

11. Persons who have received additional education for adults shall be issued a certificate of qualifications in the established standard form.

12. The frequency of professional development by specialists shall be set by the customer, except the cases provided for by the Law.

13. The pedagogical workers of educational organizations shall include persons engaged in educational activities related to the training and education of students and pupils in educational organizations, as well as other organizations implementing educational programs.

14. Additional education for adults shall be carried out at the expense of employers or other means not prohibited by the Legislation of the Republic of Kazakhstan, in accordance with the training contract.

Forms, content, volume of additional education for adults shall be determined by the employer on the basis of existing additional educational programs for the relevant profession.

Enrollment shall be made by the order of the head of the organization.

A student shall be given a certificate confirming the duration of his/her stay in this organization for the time of his/her studying.

15. The procedure for obtaining additional education for adults by the citizens of foreign countries shall be determined by international agreements in accordance with Article 65 of the Law "On Education".

16. Additional education for adults shall be carried out as at the expense of budget funds and on a fee basis.

The cost of training on a fee basis shall be determined by the organization of education in accordance with subparagraph 4) of Article 63 of the Law "On Education".

Additional education of medical and pharmaceutical workers at the expense of budget funds shall be carried out in training organizations that have passed institutional accreditation in the accreditation bodies entered in the register of accreditation bodies.

17. Trainees of the educational organizations shall:

1) participate in determining the content of educational programs;

2) use the existing regulatory and instructive documents, educational and teaching materials necessary for development of additional educational programs, as well as use library and information fund, the services of other units;

3) take part in conferences and scientific seminars, publish essays, papers and other materials in publications of educational organizations.

18. Employees undergoing advanced training and retraining shall be provided the guarantees envisaged in the Labor Code, collective and labor contracts.

19. For employees who attend a refresher course, , an employer shall create conditions for combining work with training, as provided for by the Labor Code, agreements, collective and labor contracts.

20. The need and volume of advanced training for the functioning and development of an educational organization shall be determined by the employer.

21. The direct management of the organization of education shall be exercised by its head. The head of the educational organization shall be appointed and dismissed in accordance with subparagraph 3 of article 44 of the Law "On Education".

22. The head of the organization of additional education for adults shall be responsible in accordance with subparagraph 3 of article 45 of the Law "On Education".

23. The creation, reorganization and liquidation of educational organizations shall be carried out in accordance with Article 42 of the Law "On Education ".

24. The organization of additional education for adults shall provide the automatic exchange of information and data updating with the information system of the authorized body in the field of education.

The organization of additional education for adults shall ensure the approval of these Rules of information interaction with the information system of the authorized body in the field of education.

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